

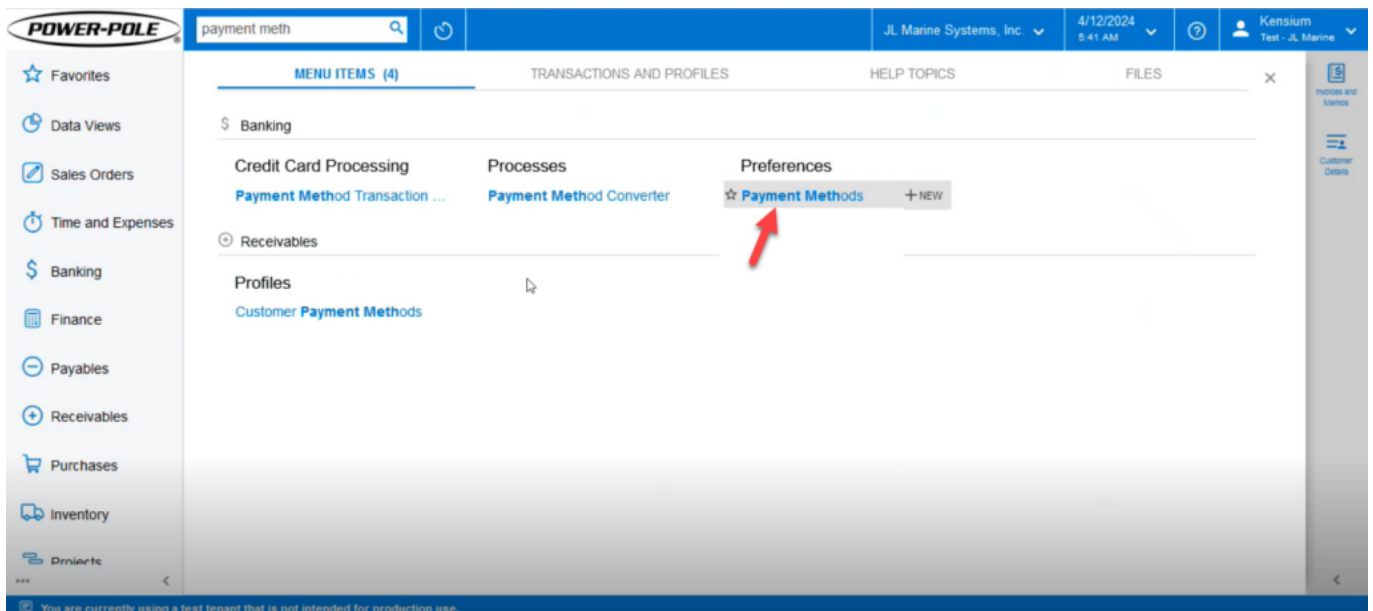
# Payment Methods and PayPal Portal Details

The application allows you to get the payment refund that you have already made fully or partially. You can check the payment methods within Acumatica by entering [Payment Methods] in the Global Search box as illustrated below.

Follow the steps as described below:

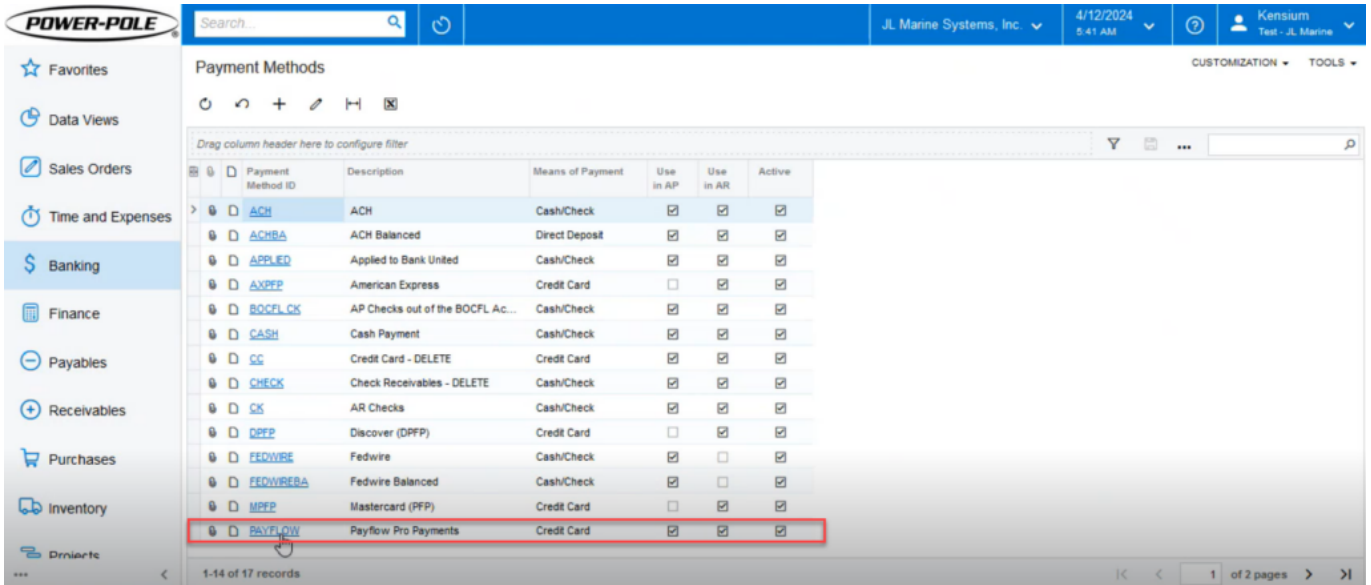
**Step 1:** In the Global Search Box type Payment Methods and you will be redirected to the following screen.

**Step 2:** Under the [Preferences] you will have multiple options. Go to Preferences and click on [Payment Methods].



click on Payment Methods

**Step 3:** You can view all the Payment Methods that you have already created within Acumatica. The Payflow Pro Payments will also be in the list of Payment Methods ID columns.



**POWER-POLE** Search... JL Marine Systems, Inc. 4/12/2024 5:41 AM Kensium Test - J.L. Marine

Payment Methods

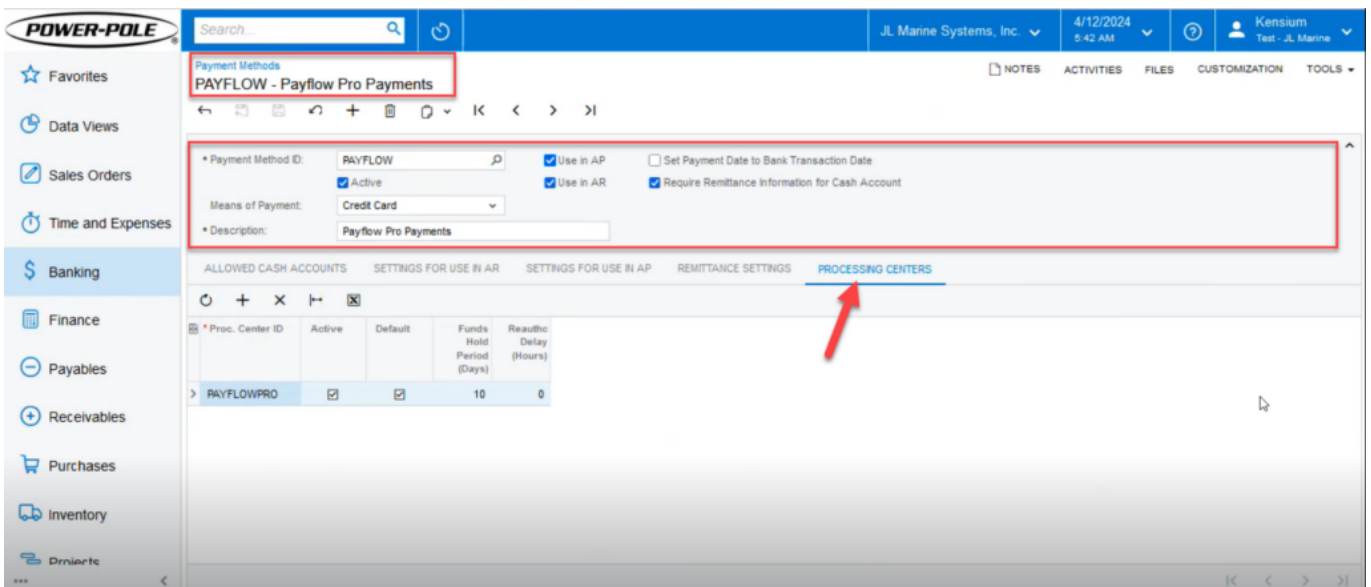
Drag column header here to configure filter

Payment Method ID	Description	Means of Payment	Use in AP	Use in AR	Active
ACH	ACH	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ACHBA	ACH Balanced	Direct Deposit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
APBLD	Applied to Bank United	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AXPPF	American Express	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
BOCFLCK	AP Checks out of the BOCFL Ac...	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CASH	Cash Payment	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CC	Credit Card - DELETE	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CHECK	Check Receivables - DELETE	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CK	AR Checks	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DPFP	Discover (DPFP)	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FEDWIRE	Fedwire	Cash/Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
FEDWIREBA	Fedwire Balanced	Cash/Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MPFP	Mastercard (PFP)	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>PAYFLOW</b>	<b>Payflow Pro Payments</b>	<b>Credit Card</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

1-14 of 17 records

Payment Methods Screen

**Step 4:** When you select the payment method PAYFLOW, the application will redirect you to the Payment Method Details screen where you can review the configuration. Under [Processing Centre], you can check the Processing Centre ID, Status, Default setting, Funds Hold Period in days, and other relevant details as illustrated below.



**POWER-POLE** Search... JL Marine Systems, Inc. 4/12/2024 5:42 AM Kensium Test - J.L. Marine

Payment Methods  
**PAYFLOW - Payflow Pro Payments**

NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

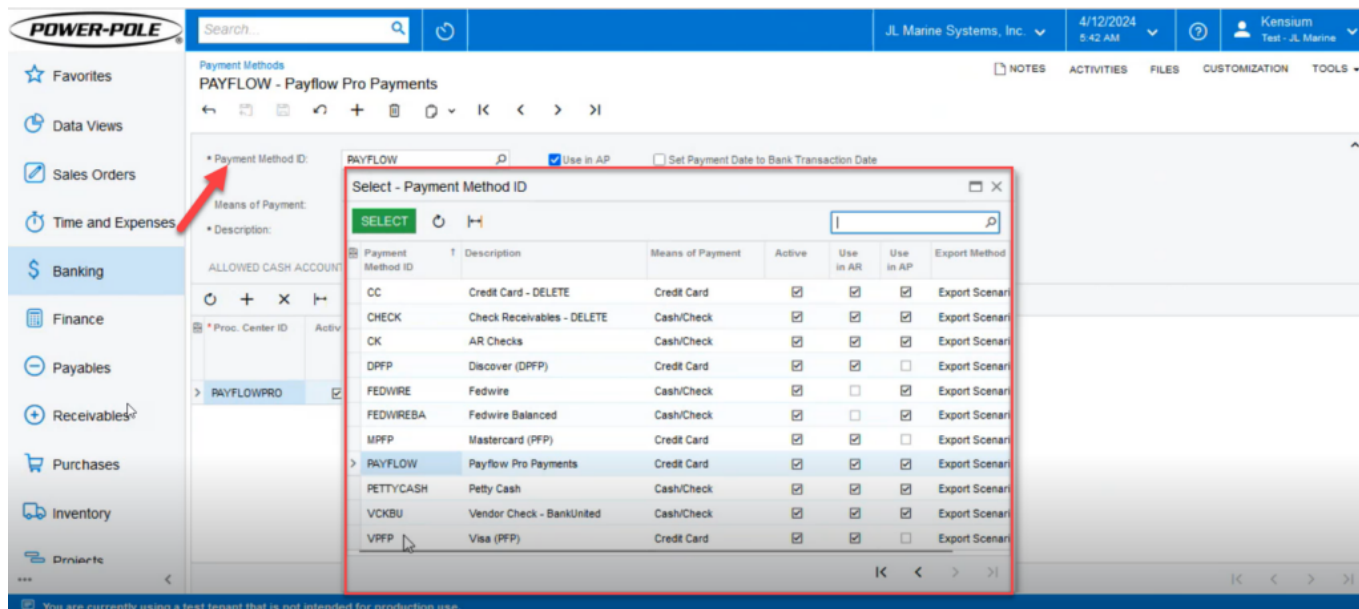
Payment Method ID: PAYFLOW ☒ Use in AP ☐ Set Payment Date to Bank Transaction Date  
☒ Active ☒ Use in AR ☒ Require Remittance Information for Cash Account  
 Means of Payment: Credit Card  
 Description: Payflow Pro Payments

ALLOWED CASH ACCOUNTS SETTINGS FOR USE IN AR SETTINGS FOR USE IN AP REMITTANCE SETTINGS **PROCESSING CENTERS**

*Proc. Center ID	Active	Default	Funds Hold Period (Days)	Reautho Delay (Hours)
PAYFLOWPRO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10	0

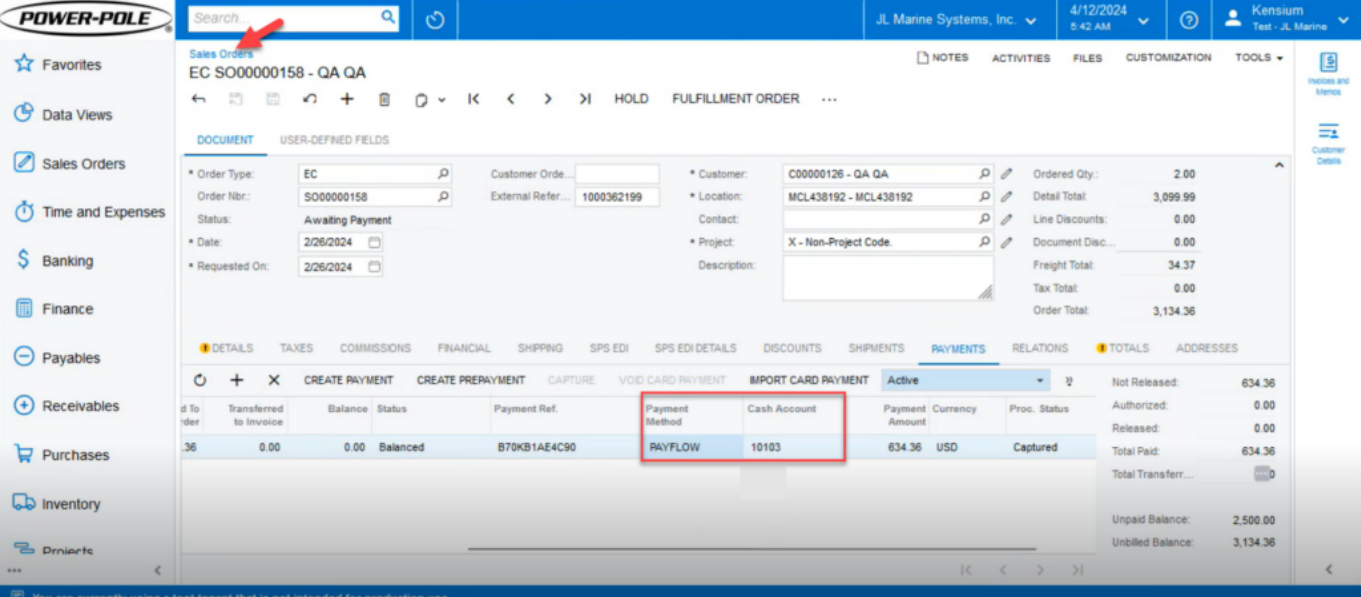
## Payflow ProPayment details

**Step 5:** Based on the card type VISA / Master you can configure the card and integrate it from the Payment Method ID look-up based on your business requirement and the type of the card that you want to integrate.



Select the Payment Method ID from the pop-up

**Step 6:** Navigate to the Sales Order, and the payment method from the Magento Sales Order will be integrated into Acumatica. After syncing the order from Magento, the corresponding payment method will be replicated on Acumatica.



POWER-POLE

Search

JL Marine Systems, Inc. 4/12/2024 5:42 AM Kensium Test - JL Marine

Sales Orders

EC SO00000158 - QA QA

NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

DOCUMENT USER-DEFINED FIELDS

\* Order Type: EC Customer Order: SO00000158 External Refer: 1000362199

\* Status: Awaiting Payment

\* Date: 2/26/2024

\* Requested On: 2/26/2024

\* Customer: C00000126 - QA QA

\* Location: MCL438192 - MCL438192

\* Contact: X - Non-Project Code

\* Project: Description:

Ordered Qty: 2.00

Detail Total: 3,099.99

Line Discounts: 0.00

Document Disc: 0.00

Freight Total: 34.37

Tax Total: 0.00

Order Total: 3,134.36

DETAILS TAXES COMMISSIONS FINANCIAL SHIPPING SPS EDI SPS EDI DETAILS DISCOUNTS SHIPMENTS PAYMENTS RELATIONS TOTALS ADDRESSES

CREATE PAYMENT CREATE PREPAYMENT CAPTURE VOID CARD PAYMENT IMPORT CARD PAYMENT Active

Doc. Type	Transferred to Invoice	Balance	Status	Payment Ref.	Payment Method	Cash Account	Payment Amount	Currency	Proc. Status
36	0.00	0.00	Balanced	B70KB1AE4C90	PAYFLOW	10103	634.36	USD	Captured

Not Released: 634.36

Authorized: 0.00

Released: 0.00

Total Paid: 634.36

Total Transferr...

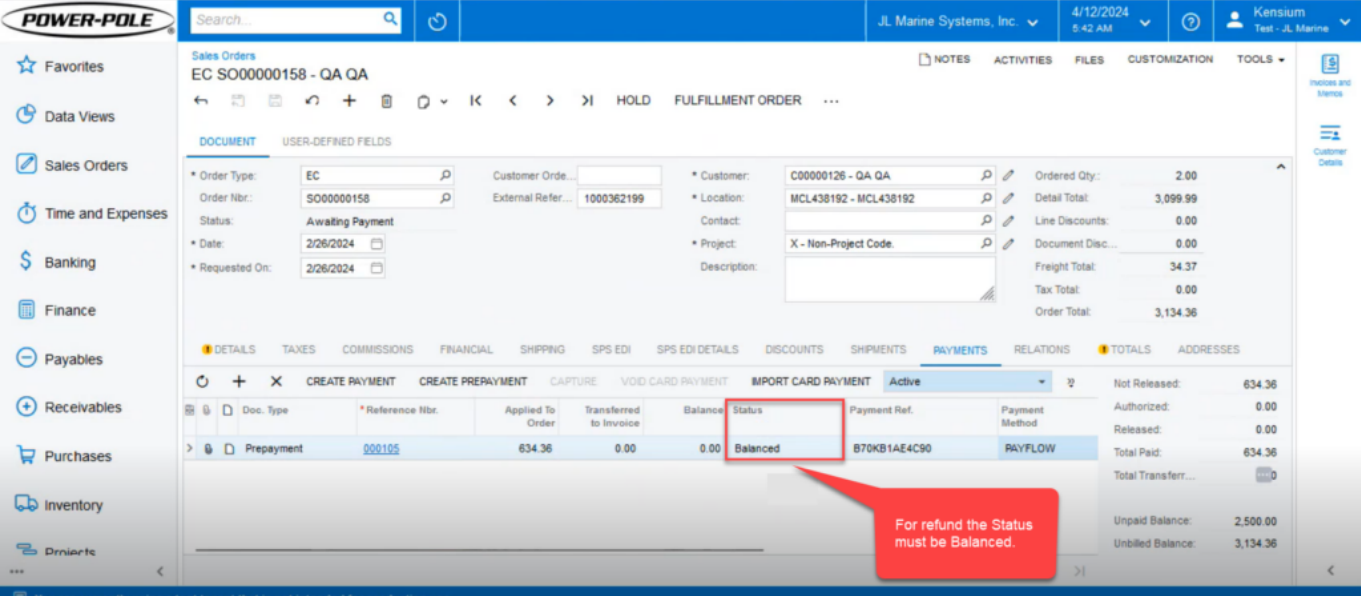
Unpaid Balance: 2,500.00

Unbilled Balance: 3,134.36

You are currently using a test tenant that is not intended for production use.

## Payment Method Synced from Magento to Acumatica

**Step 7:** Before initiating a refund on a Sales Order, ensure the Status of the Sales Order is Balanced. If it isn't, the application will prevent you from starting a refund against that specific sales order, as shown in the illustration.



POWER-POLE

Search

JL Marine Systems, Inc. 4/12/2024 5:42 AM Kensium Test - JL Marine

Sales Orders

EC SO00000158 - QA QA

NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

DOCUMENT USER-DEFINED FIELDS

\* Order Type: EC Customer Order: SO00000158 External Refer: 1000362199

\* Status: Awaiting Payment

\* Date: 2/26/2024

\* Requested On: 2/26/2024

\* Customer: C00000126 - QA QA

\* Location: MCL438192 - MCL438192

\* Contact: X - Non-Project Code

\* Project: Description:

Ordered Qty: 2.00

Detail Total: 3,099.99

Line Discounts: 0.00

Document Disc: 0.00

Freight Total: 34.37

Tax Total: 0.00

Order Total: 3,134.36

DETAILS TAXES COMMISSIONS FINANCIAL SHIPPING SPS EDI SPS EDI DETAILS DISCOUNTS SHIPMENTS PAYMENTS RELATIONS TOTALS ADDRESSES

CREATE PAYMENT CREATE PREPAYMENT CAPTURE VOID CARD PAYMENT IMPORT CARD PAYMENT Active

Doc. Type	Reference Nbr.	Applied To Order	Transferred to Invoice	Balance	Status	Payment Ref.	Payment Method
> Prepayment	000105	634.36	0.00	0.00	Balanced	B70KB1AE4C90	PAYFLOW

Not Released: 634.36

Authorized: 0.00

Released: 0.00

Total Paid: 634.36

Total Transferr...

Unpaid Balance: 2,500.00

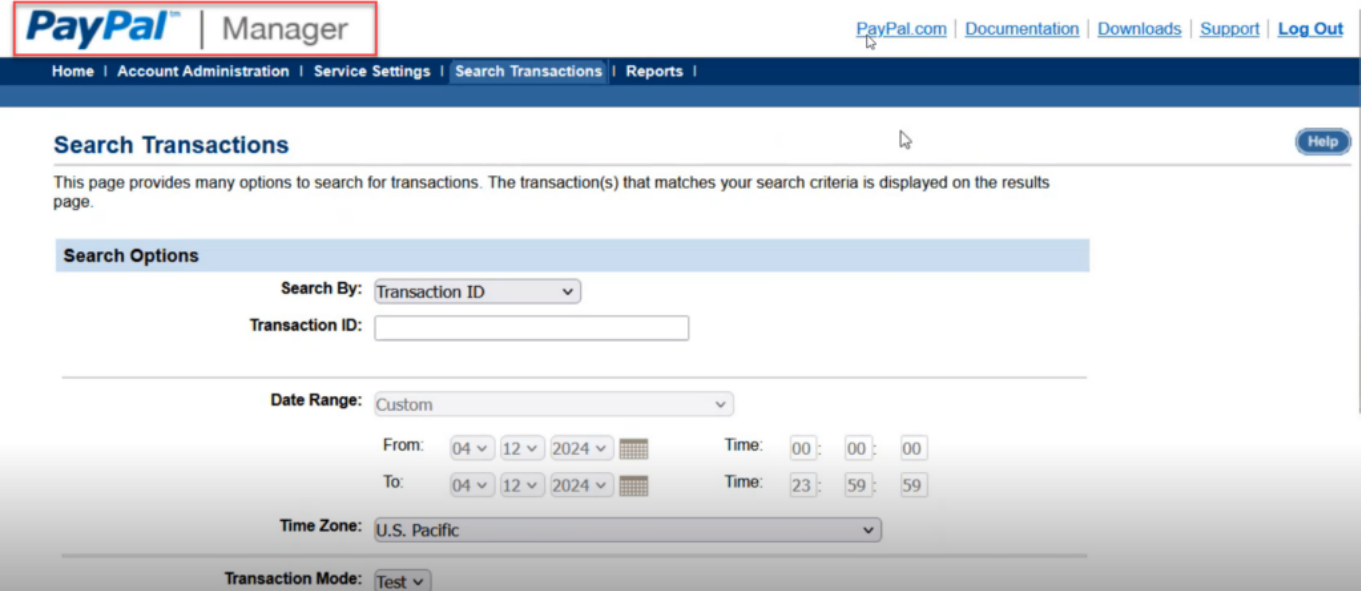
Unbilled Balance: 3,134.36

You are currently using a test tenant that is not intended for production use.

For refund the Status must be Balanced.

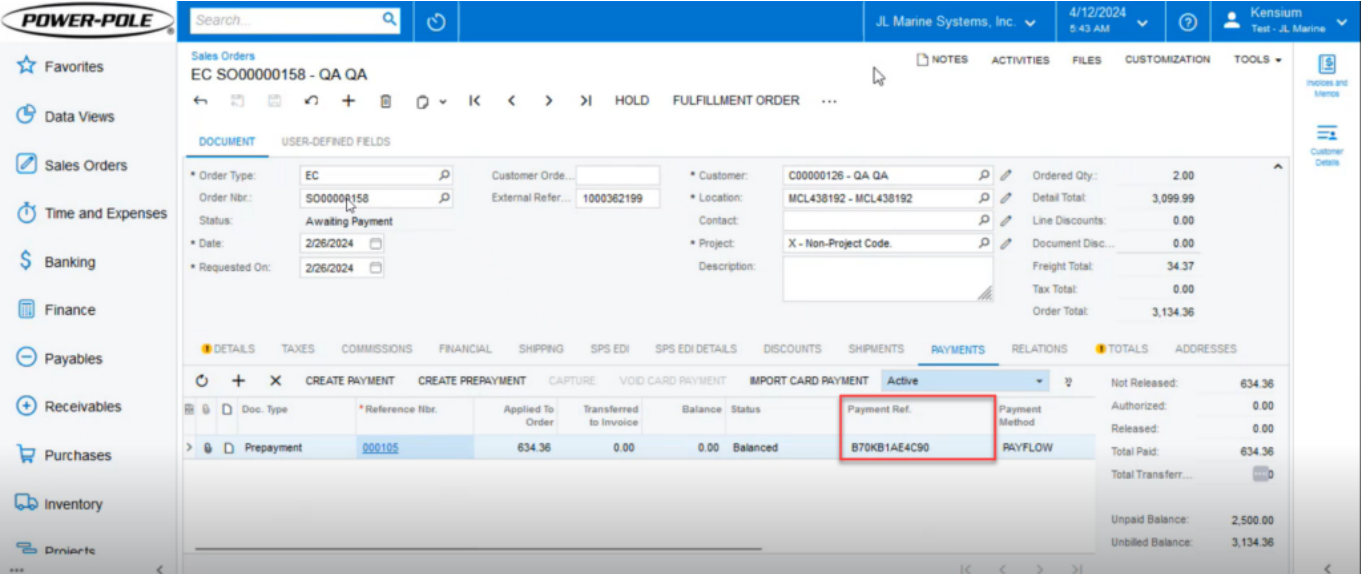
Status must be Balanced to initiate the refund

**Step 8:** Navigate to the PayPal Flow Portal. Get the Payment Reference Number handy from the Acumatica Sales Order screen as illustrated below.




The screenshot shows the PayPal Manager interface. At the top, there's a navigation bar with links like Home, Account Administration, Service Settings, Search Transactions, and Reports. Below this is a 'Search Transactions' section with a description: 'This page provides many options to search for transactions. The transaction(s) that matches your search criteria is displayed on the results page.' The search options include a 'Search By' dropdown set to 'Transaction ID', a 'Transaction ID' input field, a 'Date Range' dropdown set to 'Custom', 'From' and 'To' date pickers, 'Time' pickers, a 'Time Zone' dropdown set to 'U.S. Pacific', and a 'Transaction Mode' dropdown set to 'Test'.

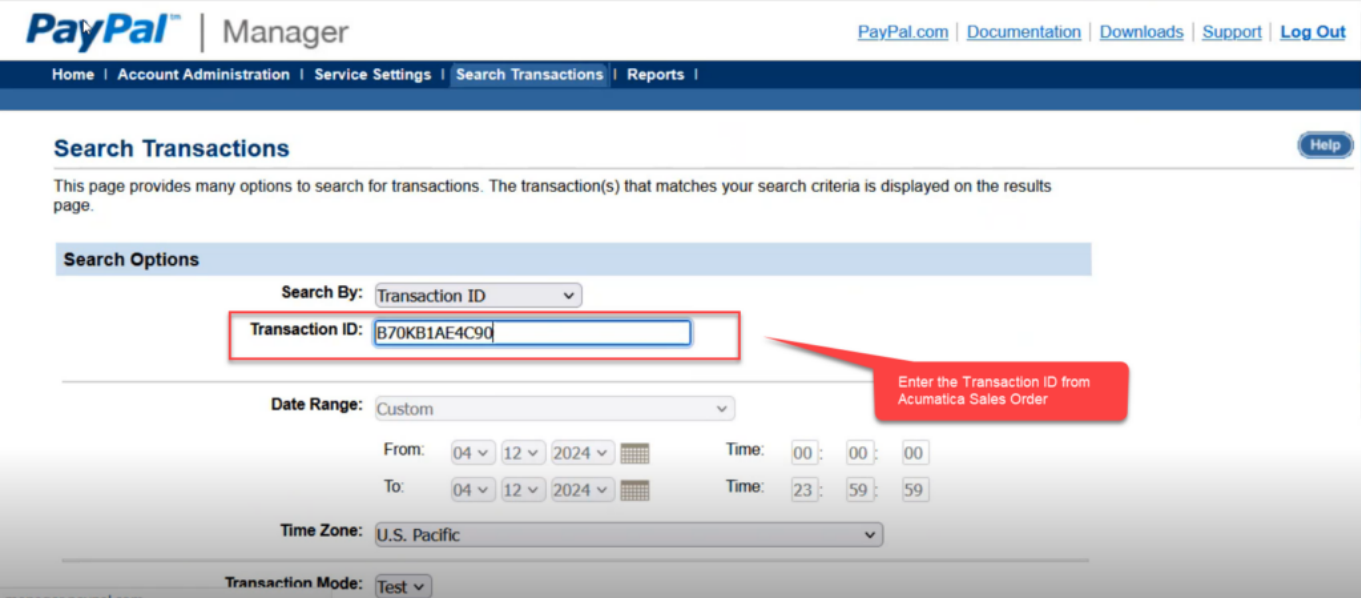
PayPal Portal Screen



The screenshot shows the Acumatica Sales Order screen for 'EC SO00000158 - QA QA'. The 'PAYMENTS' tab is active, showing a table with payment details. The 'Payment Ref.' field is highlighted with a red box, containing the value '870KB1AE4C90'. The table also shows the 'Payment Method' as 'PAYFLOW'. Other details include 'Order Type: EC', 'Order Nbr.: SO00000158', 'Status: Awaiting Payment', 'Date: 2/26/2024', and 'Requested On: 2/26/2024'. The right side of the screen shows a summary of the order, including 'Ordered Qty: 2.00', 'Detail Total: 3,099.99', 'Line Discounts: 0.00', 'Document Disc: 0.00', 'Freight Total: 34.37', 'Tax Total: 0.00', and 'Order Total: 3,134.36'.

## Payment Reference Number in Acumatica

 **Step 9:** Navigate to Search Transaction on the PayPal Portal screen and enter the [Payment Reference ID] from the Acumatica sales order.



**PayPal** | Manager [PayPal.com](#) | [Documentation](#) | [Downloads](#) | [Support](#) | [Log Out](#)

Home | Account Administration | Service Settings | **Search Transactions** | Reports | [Help](#)

### Search Transactions

This page provides many options to search for transactions. The transaction(s) that matches your search criteria is displayed on the results page.

**Search Options**

Search By: Transaction ID

Transaction ID:

Date Range: Custom

From: 04/12/2024 Time: 00:00:00

To: 04/12/2024 Time: 23:59:59

Time Zone: U.S. Pacific

Transaction Mode: Test

manager.paypal.com

Enter the Transaction ID

Email: qatest@test.com

#### Additional Information

Customer IP Address:

Client IP Address: 8.36.41.30

Client Type: Z

Client Version: 4.0.0.1

Transaction State: 8

Duration: 0.00

Merchant: jlmartineTest

User: magento

#### Transaction History

Transaction ID	Timestamp	Transaction Type	Amount	Result	Details
B70KB1AE4C90	Feb 26, 2024 10:33:11 AM	Sale	634.36 USD	0	--
B50K1C0338C7	Feb 26, 2024 10:32:58 AM	Authorization	0.00 USD	0	<a href="#">Details</a>

[View Transaction Status](#)

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Transaction details in the PayPal Portal

