

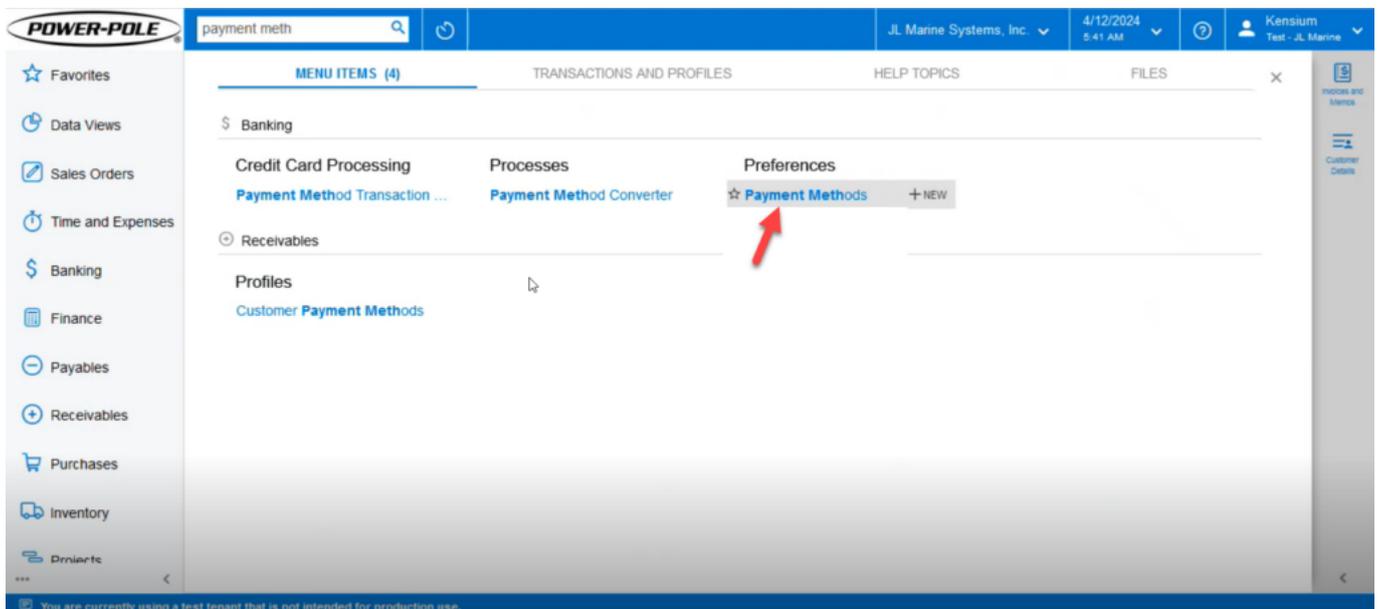
Payment Methods and PayPal Portal Details

The application allows you to get the payment refund that you have already made fully or partially. You can check the payment methods within Acumatica by entering [Payment Methods] in the Global Search box as illustrated below.

Follow the steps as described below:

Step 1: In the Global Search Box type Payment Methods and you will be redirected to the following screen.

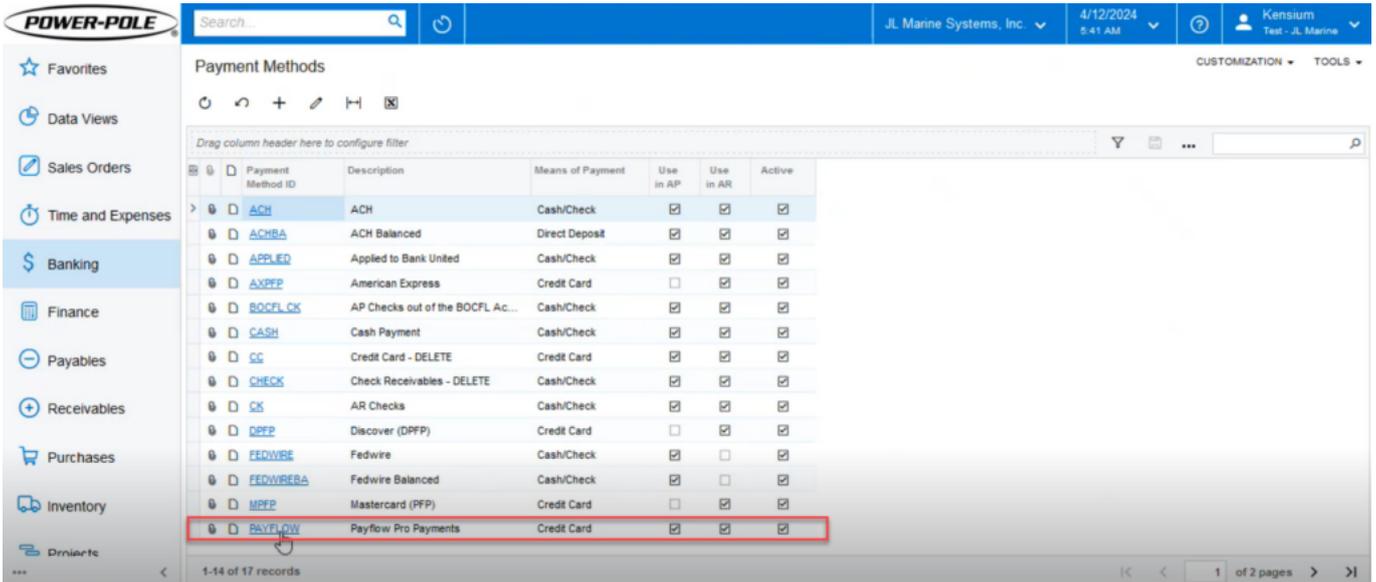
Step 2: Under the [Preferences] you will have multiple options. Go to Preferences and click on [Payment Methods].



click on Payment Methods

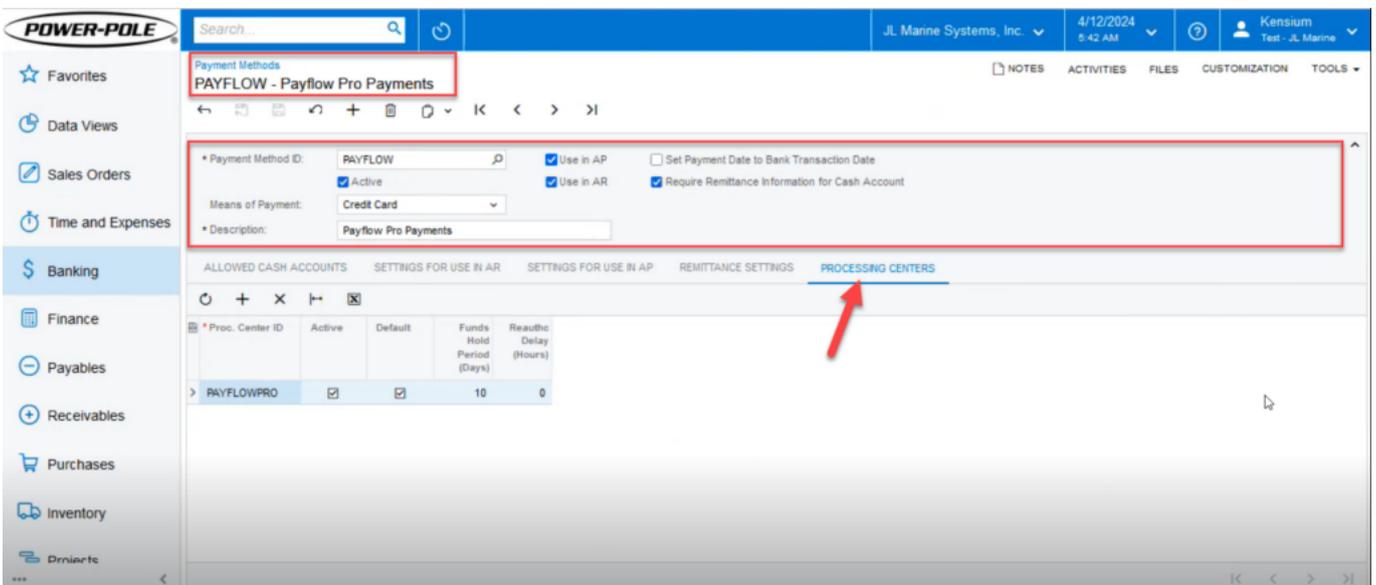
Step 3: You can view all the Payment Methods that you have already created within Acumatica. The Payflow Pro Payments will also be in the list of Payment Methods ID columns.





Payment Methods Screen

Step 4: When you select the payment method PAYFLOW, the application will redirect you to the Payment Method Details screen where you can review the configuration. Under [Processing Centre], you can check the Processing Centre ID, Status, Default setting, Funds Hold Period in days, and other relevant details as illustrated below.



Payflow ProPayment details

Step 5: Based on the card type VISA / Master you can configure the card and integrate it from the Payment Method ID look-up based on your business requirement and the type of the card that you want to integrate.

The screenshot shows the Acumatica 'Payment Methods' configuration screen. A red box highlights a 'Select - Payment Method ID' pop-up window. A red arrow points to the 'Payment Method ID' field in the main window, which is currently set to 'PAYFLOW'. The pop-up window displays a table of payment methods with columns for Method ID, Description, Means of Payment, Active status, and checkboxes for 'Use in AR' and 'Use in AP'. The 'PAYFLOW' method is selected.

Payment Method ID	Description	Means of Payment	Active	Use in AR	Use in AP	Export Method
CC	Credit Card - DELETE	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Scenari
CHECK	Check Receivables - DELETE	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Scenari
CK	AR Checks	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Scenari
DRFP	Discover (DRFP)	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Export Scenari
FEDWIRE	Fedwire	Cash/Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Export Scenari
FEDWIREBA	Fedwire Balanced	Cash/Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Export Scenari
MFPF	Mastercard (MFPF)	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Export Scenari
PAYFLOW	Payflow Pro Payments	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Scenari
PETTYCASH	Petty Cash	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Scenari
VCKBU	Vendor Check - BankUnited	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Export Scenari
VFPF	Visa (MFPF)	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Export Scenari

Select the Payment Method ID from the pop-up

Step 6: Navigate to the Sales Order, and the payment method from the Magento Sales Order will be integrated into Acumatica. After syncing the order from Magento, the corresponding payment method will be replicated on Acumatica.



The screenshot shows the Acumatica interface for a Sales Order (EC SO00000158 - QA QA). The 'PAYMENTS' tab is active, displaying a table with the following data:

Order	Transferred to Invoice	Balance	Status	Payment Ref.	Payment Method	Cash Account	Payment Amount	Currency	Proc. Status
36	0.00	0.00	Balanced	B70KB1AE4C90	PAYFLOW	10103	634.36	USD	Captured

Summary statistics on the right side of the screen:

- Not Released: 634.36
- Authorized: 0.00
- Released: 0.00
- Total Paid: 634.36
- Total Transferred: 634.36
- Unpaid Balance: 2,500.00
- Unbilled Balance: 3,134.36

Payment Method Synced from Magento to Acumatica

Step 7: Before initiating a refund on a Sales Order, ensure the Status of the Sales Order is Balanced. If it isn't, the application will prevent you from starting a refund against that specific sales order, as shown in the illustration.

The screenshot shows the Acumatica interface for a Sales Order (EC SO00000158 - QA QA). The 'PAYMENTS' tab is active, displaying a table with the following data:

Doc. Type	Reference Nbr.	Applied To Order	Transferred to Invoice	Balance	Status	Payment Ref.	Payment Method
Prepayment	000105	634.36	0.00	0.00	Balanced	B70KB1AE4C90	PAYFLOW

A red callout bubble points to the 'Balanced' status with the text: "For refund the Status must be Balanced."

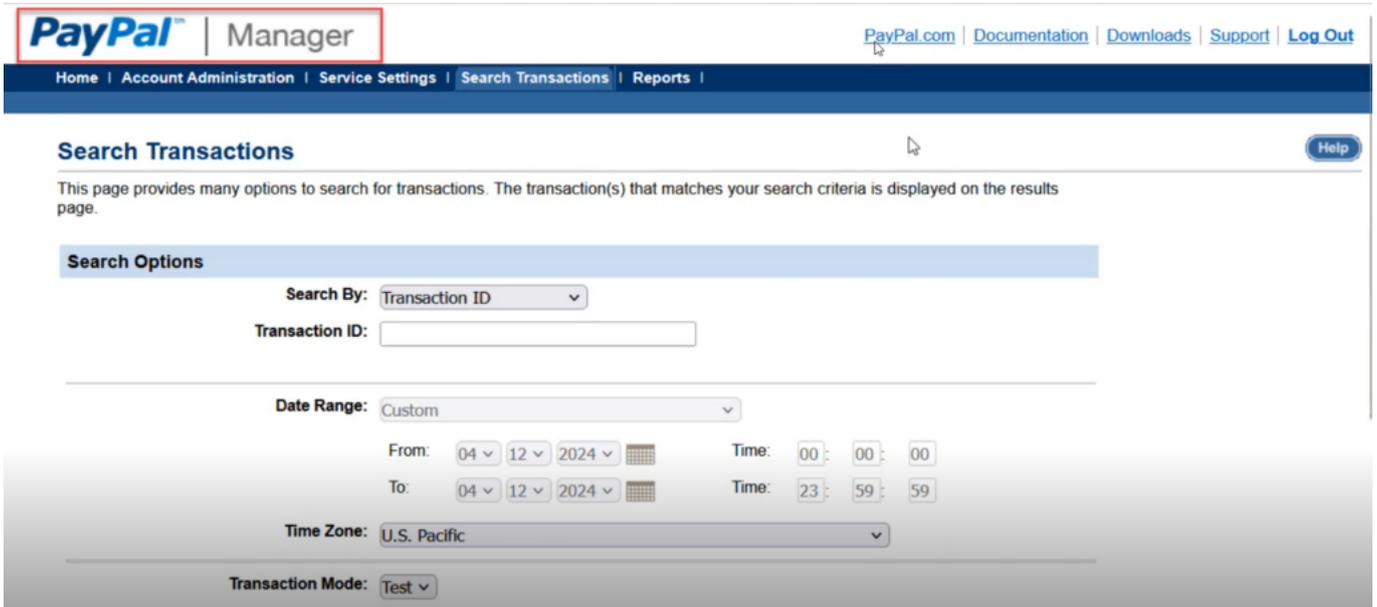
Summary statistics on the right side of the screen:

- Not Released: 634.36
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- Unbilled Balance: 3,134.36

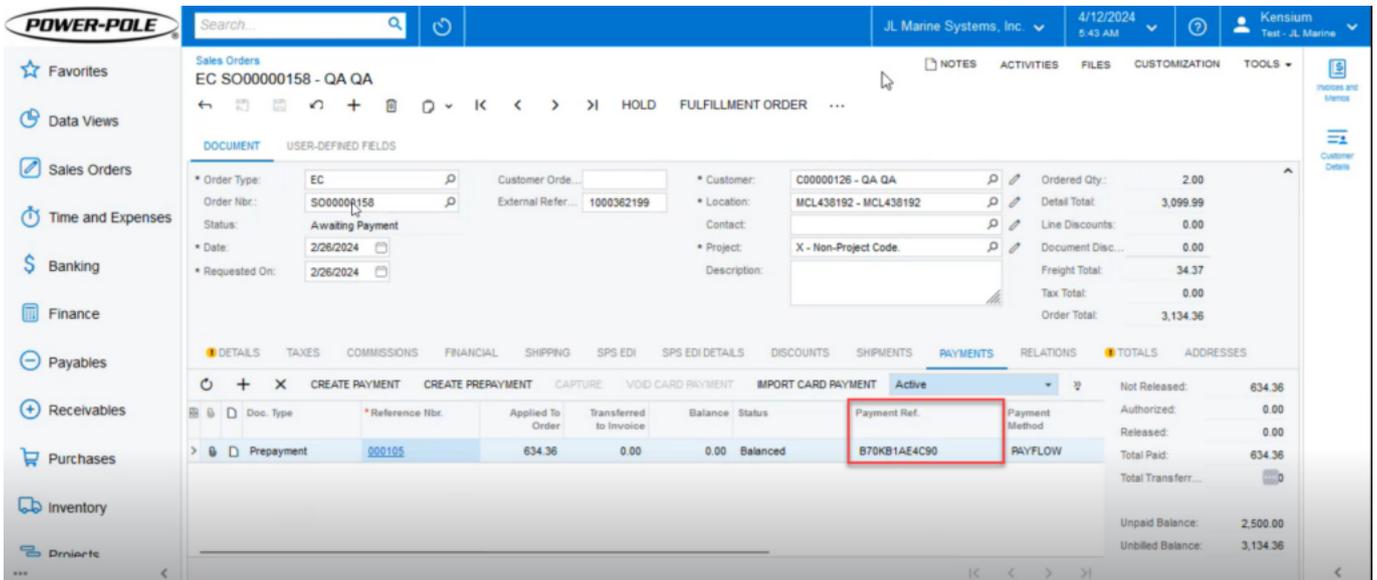


Status must be Balanced to initiate the refund

Step 8: Navigate to the PayPal Flow Portal. Get the Payment Reference Number handy from the Acumatica Sales Order screen as illustrated below.

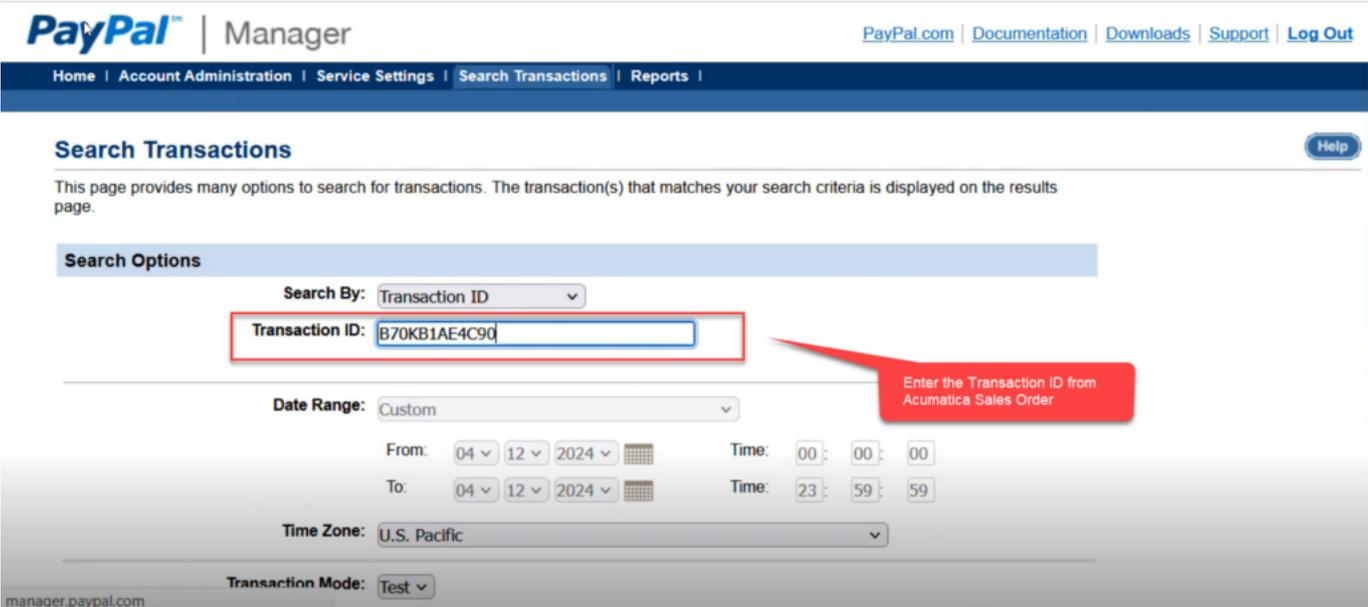


PayPal Portal Screen



Payment Reference Number in Acumatica

 **Step 9:** Navigate to Search Transaction on the PayPal Portal screen and enter the [Payment Reference ID] from the Acumatica sales order.



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Home | Account Administration | Service Settings | **Search Transactions** | Reports | [Help](#)

Search Transactions

This page provides many options to search for transactions. The transaction(s) that matches your search criteria is displayed on the results page.

Search Options

Search By: Transaction ID

Transaction ID:

Date Range: Custom

From: 04 / 12 / 2024 Time: 00 : 00 : 00

To: 04 / 12 / 2024 Time: 23 : 59 : 59

Time Zone: U.S. Pacific

Transaction Mode: Test

manager.paypal.com

Enter the Transaction ID

Email: qatest@test.com

Additional Information

Customer IP Address:
Client IP Address: 8.36.41.30
Client Type: Z
Client Version: 4.0.0.1
Transaction State: 8
Duration: 0.00

Merchant: jlmartineTest
User: magento

Transaction History

Transaction ID	Timestamp	Transaction Type	Amount	Result	Details
B70KB1AE4C90	Feb 26, 2024 10:33:11 AM	Sale	634.36 USD	0	--
B50K1C0338C7	Feb 26, 2024 10:32:58 AM	Authorization	0.00 USD	0	Details

[View Transaction Status](#)

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Transaction details in the PayPal Portal

