

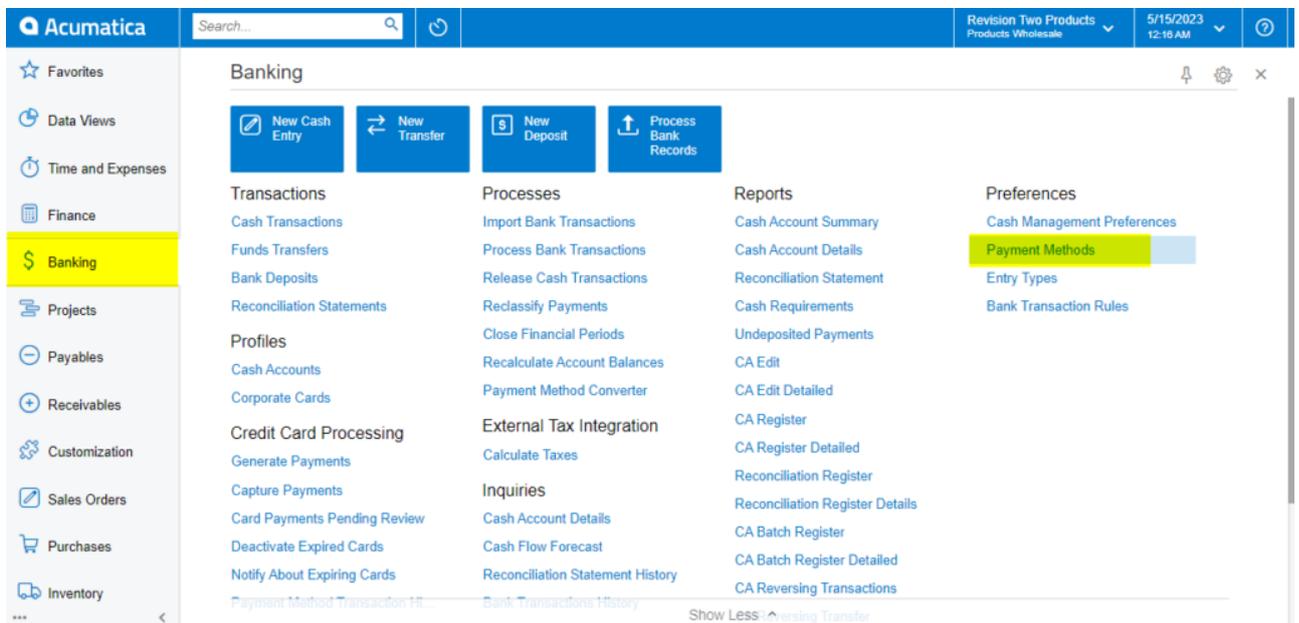
Assigning a Payment Method in Acumatica

Assigning a payment method to a newly established processing centre enables the payment processor to post, send, and display transaction data to the payment merchant site.

Payment methods encompass wire transfers, ACH transfers, credit card charges, and Payflow account payments.

Steps to Assign a Payment Method in Acumatica

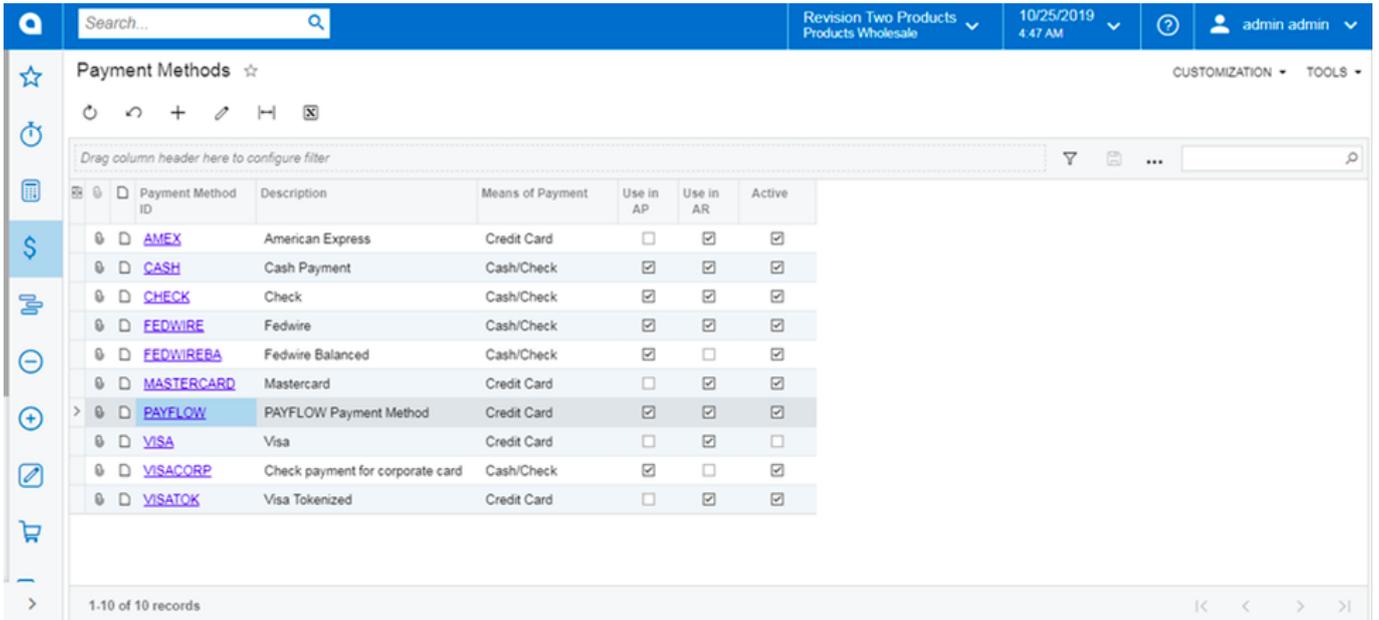
1. Navigate to the **Banking** workspace and click **Payment Methods** under Preferences.



Payment Methods in Acumatica

2. The Acumatica platform directs you to the **Payment Methods** screen.

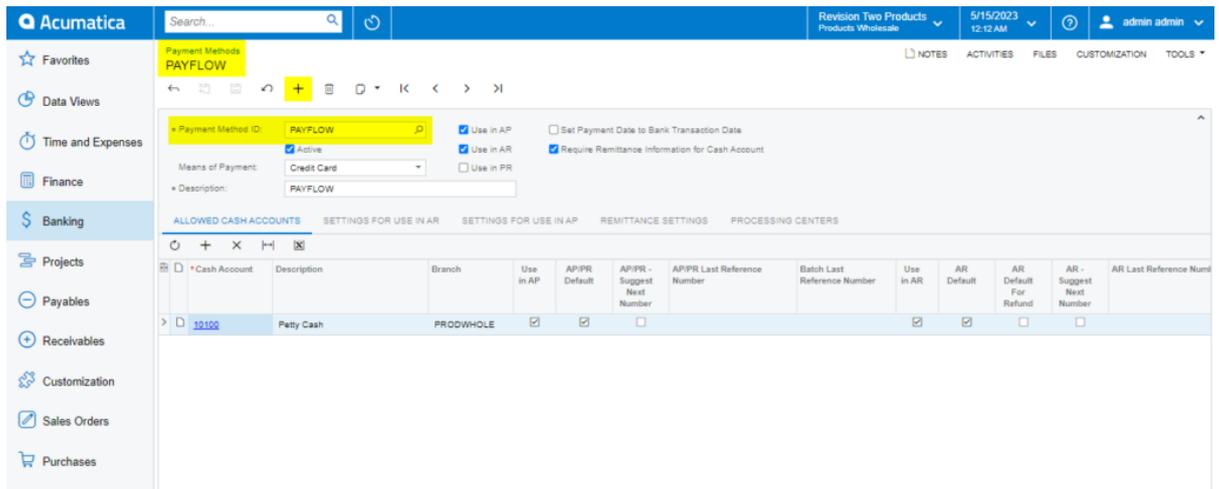




Payment Method ID	Description	Means of Payment	Use in AP	Use in AR	Active
AMEX	American Express	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CASH	Cash Payment	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CHECK	Check	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FEDWIRE	Fedwire	Cash/Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FEDWIREBA	Fedwire Balanced	Cash/Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MASTERCARD	Mastercard	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PAYFLOW	PAYFLOW Payment Method	Credit Card	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
VISA	Visa	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
VISACORP	Check payment for corporate card	Cash/Check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
VISATOK	Visa Tokenized	Credit Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

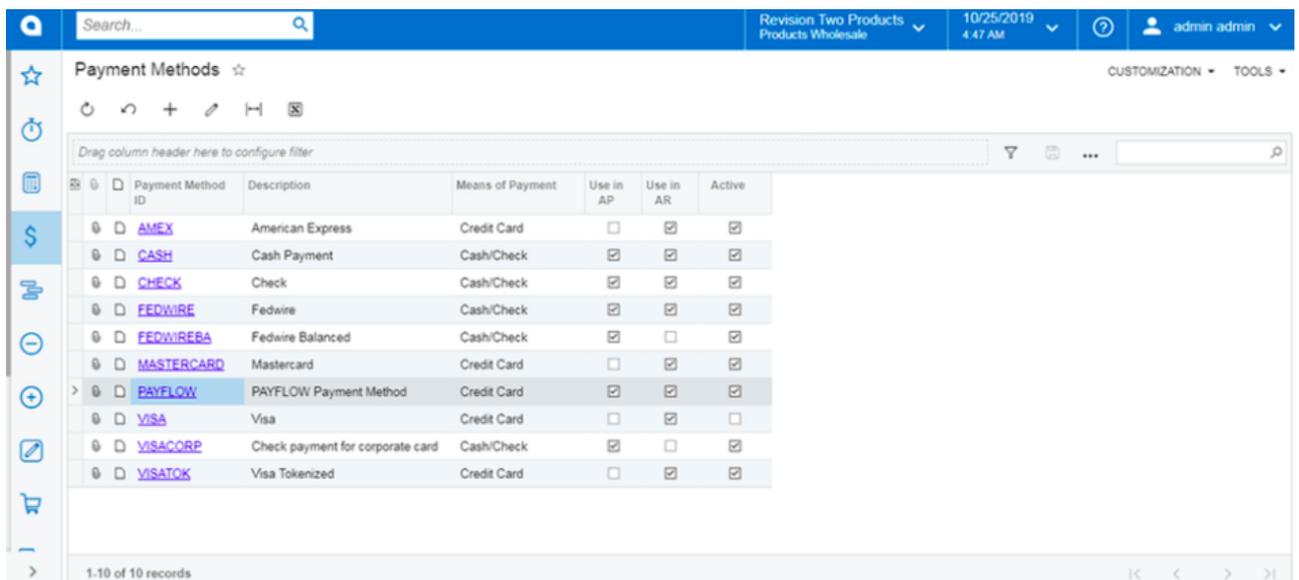
Payment Methods Screen

1. Click the **(+)** button to add a new payment method.
2. Click the search icon and enter **"PAYFLOW" or any** as the value in the **Payment Method ID** field.
3. Check the box for the **Active** field.
4. Select **Credit Card** in the Means of Payment field.
5. Enter a **Description** for the new payment method.
6. Select the **Use in AP** checkbox.
7. Select the **Use in AR** checkbox.
8. Select the **Require Remittance Information for Cash Accounts** checkbox.
 - a. Go to the **Allowed Cash Accounts** tab.



Allowed Cash Accounts Tab Process

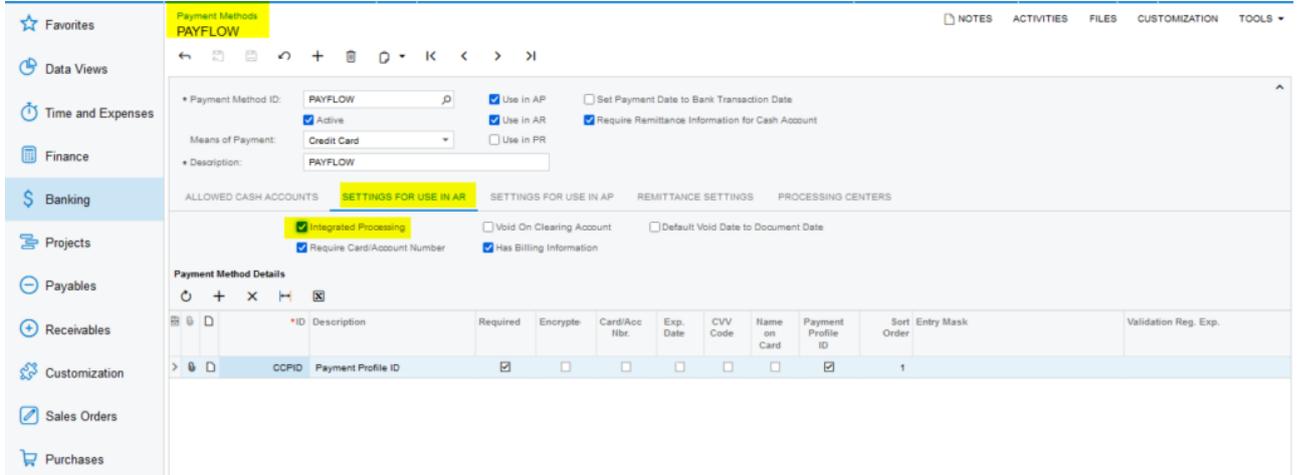
- b. Click the (+) button.
9. Select a **Cash Account**.
10. Go to the **Processing Centers** tab.



Payment Methods Tab

11. Select the (+) button and choose the name of the recently created Processing Center.
12. Go to **Settings for Use in the AR** tab. Select the Integrated Processing checkbox.





Payment Methods
PAYFLOW

Payment Method ID: PAYFLOW Use in AP Set Payment Date to Bank Transaction Date
 Active Use in AR Require Remittance Information for Cash Account
 Means of Payment: Credit Card Use in PR
 Description: PAYFLOW

ALLOWED CASH ACCOUNTS **SETTINGS FOR USE IN AR** SETTINGS FOR USE IN AP REMITTANCE SETTINGS PROCESSING CENTERS

Integrated Processing Void On Clearing Account Default Void Date to Document Date
 Require Card/Account Number Has Billing Information

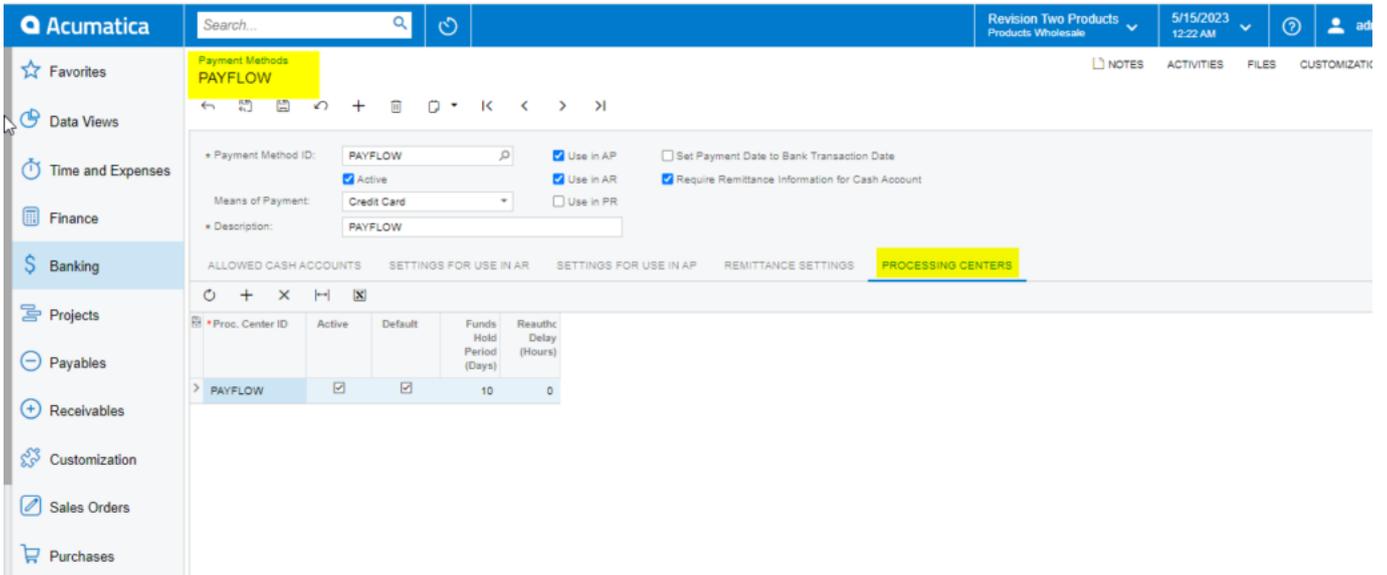
Payment Method Details

ID	Description	Required	Encrypt	Card/Acc Nbr.	Exp. Date	CVV Code	Name on Card	Payment Profile ID	Sort Order	Entry Mask	Validation Reg. Exp.
CCPID	Payment Profile ID	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1							

Settings in the AR tab

13. Click **Save**.

14. Return to the **Processing Center** screen and verify the new payment method is listed on the Payment Methods tab.



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 Means of Payment: Credit Card Use in PR
 Description: PAYFLOW

ALLOWED CASH ACCOUNTS SETTINGS FOR USE IN AR SETTINGS FOR USE IN AP REMITTANCE SETTINGS **PROCESSING CENTERS**

Proc. Center ID	Active	Default	Funds Hold Period (Days)	Resauth Delay (Hours)
PAYFLOW	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10	0

Payment Methods Tab