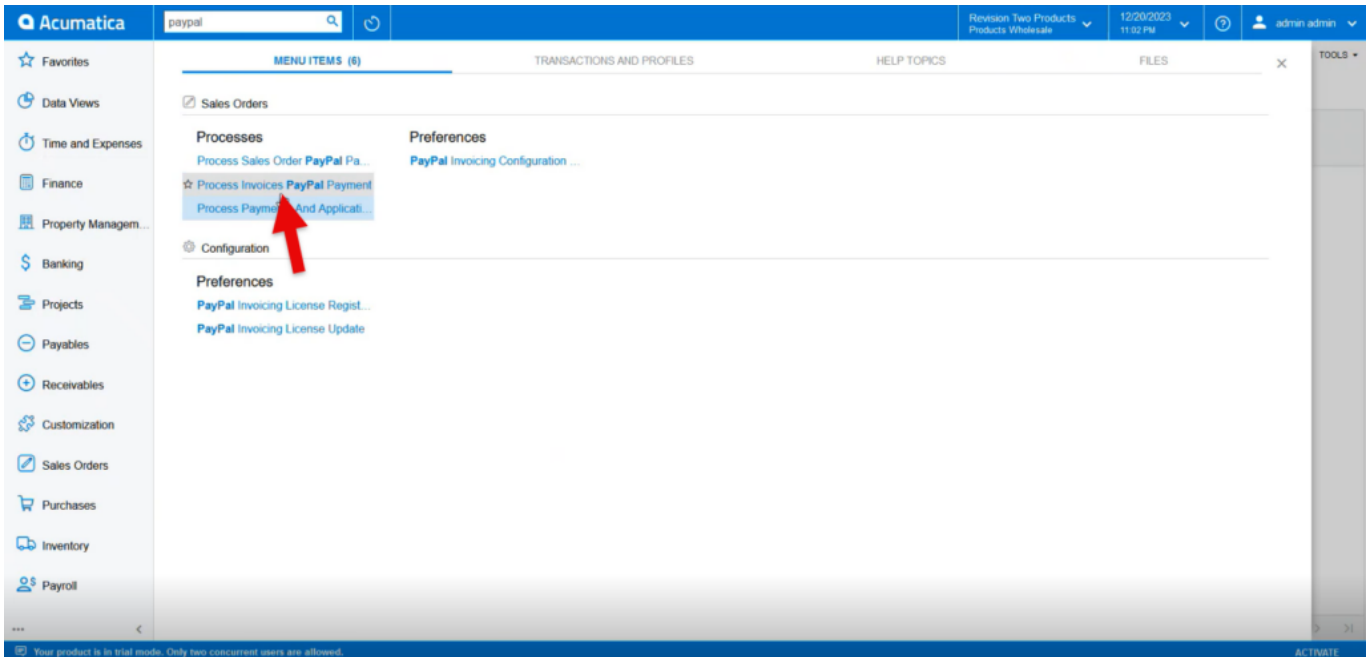


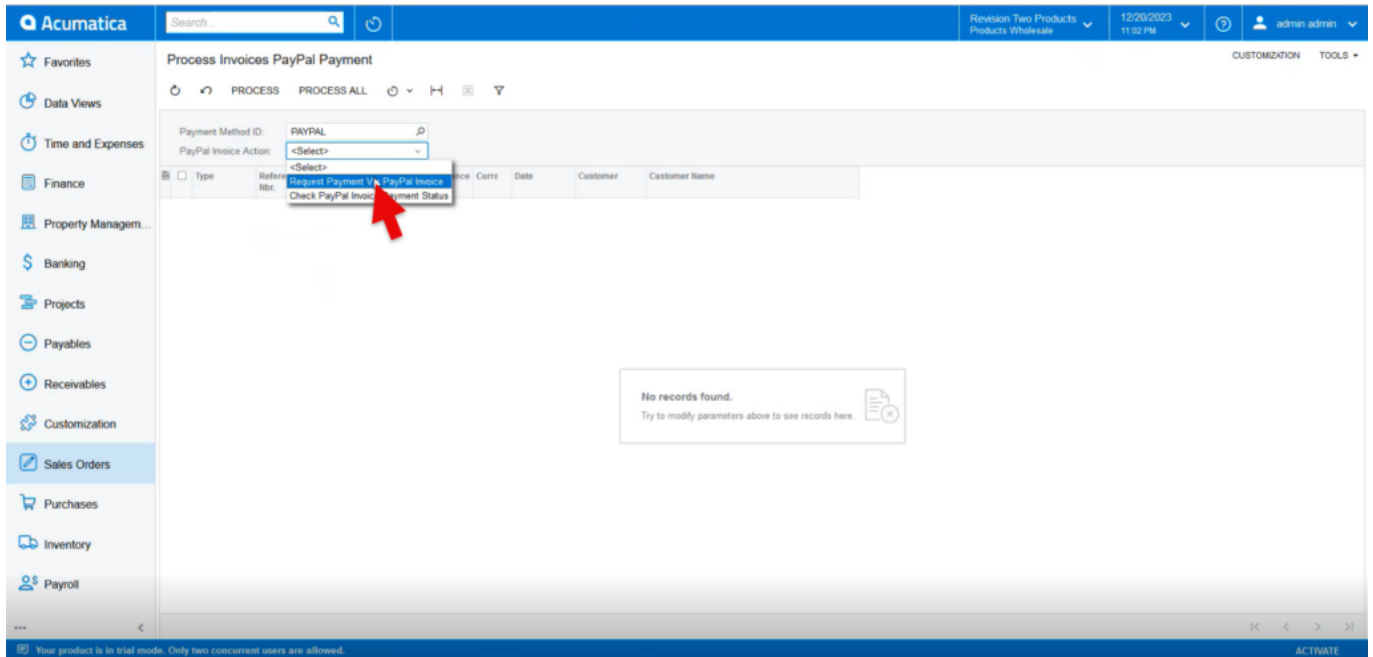
Steps to process PayPal Invoice on Process Invoices PayPal Payment

Navigate to the **[Sales Order]** workspace and click **[Process Invoices PayPal Payment]**.



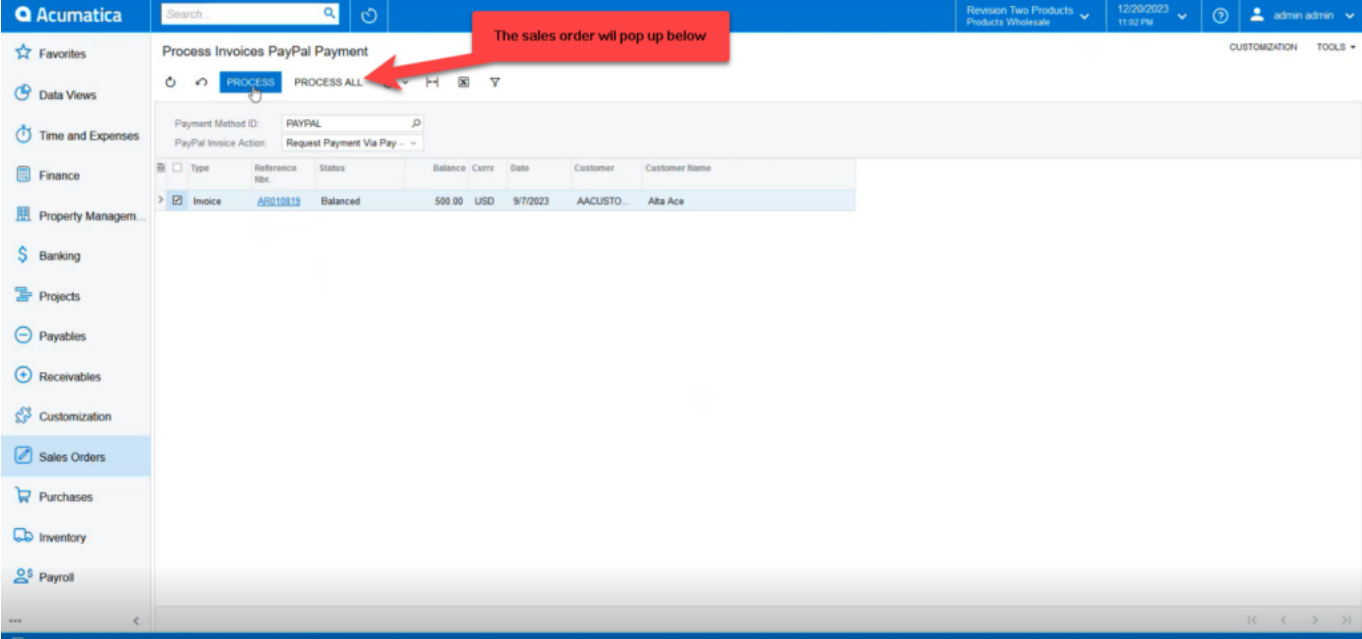
Process Invoice Order PayPal Payment

- Select **[PAYPAL]** as the **[Payment Method ID]**.
- Select **[PayPal Invoice Action]**.



Process Invoice Order PayPal Payment

- Selecting Request Payment Via PayPal Invoice will display all open orders with PayPal as the default payment method.
- Select **Process All** to request payment on all listed orders. Or toggle on the boxes next to the orders that need payment requested and click Process.
- PayPal invoices will be sent to all sales orders listed.



Acumatica

Search

Revision Two Products
Products Wholesale

12/29/2023
11:02 PM

admin admin

CUSTOMIZATION TOOLS

Process Invoices PayPal Payment

PROCESS ALL

Payment Method ID: PAYPAL
PayPal Invoice Action: Request Payment Via Pay...

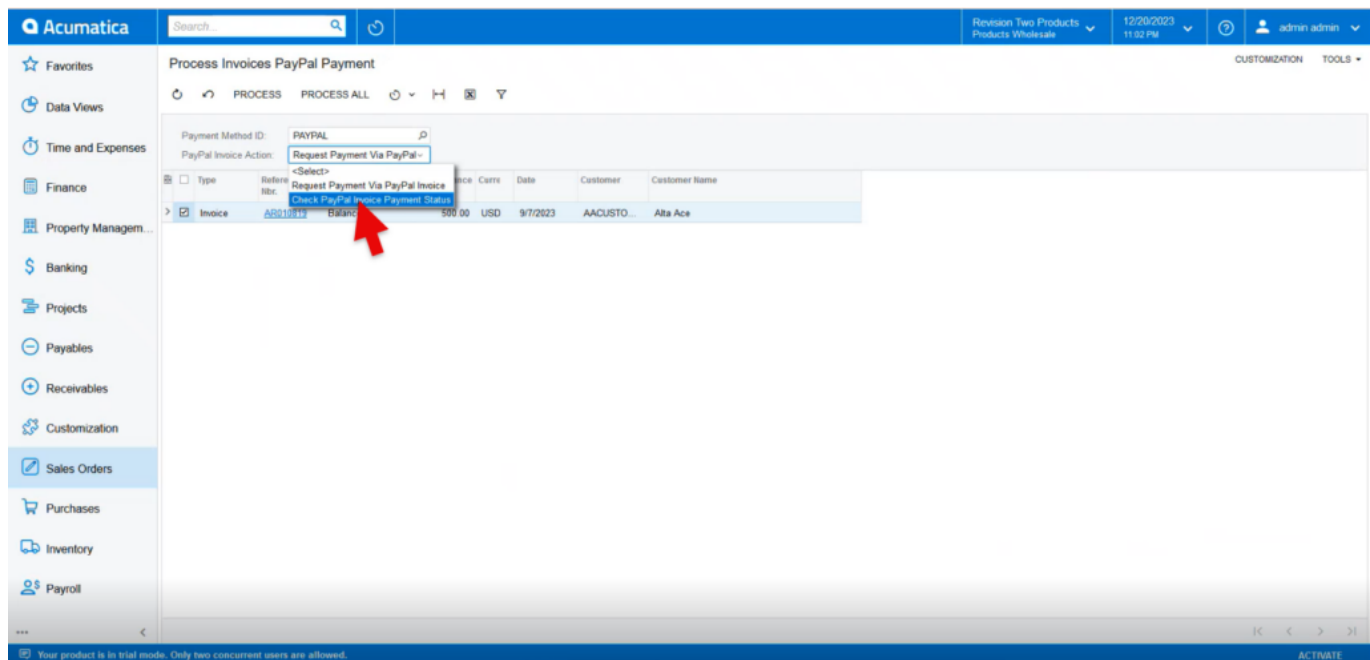
Type	Reference No.	Status	Balance	Curr	Date	Customer	Customer Name
Invoice	ARD10819	Balanced	500.00	USD	9/7/2023	AACUSTO...	Alta Ace

Your product is in trial mode. Only two concurrent users are allowed.

ACTIVATE

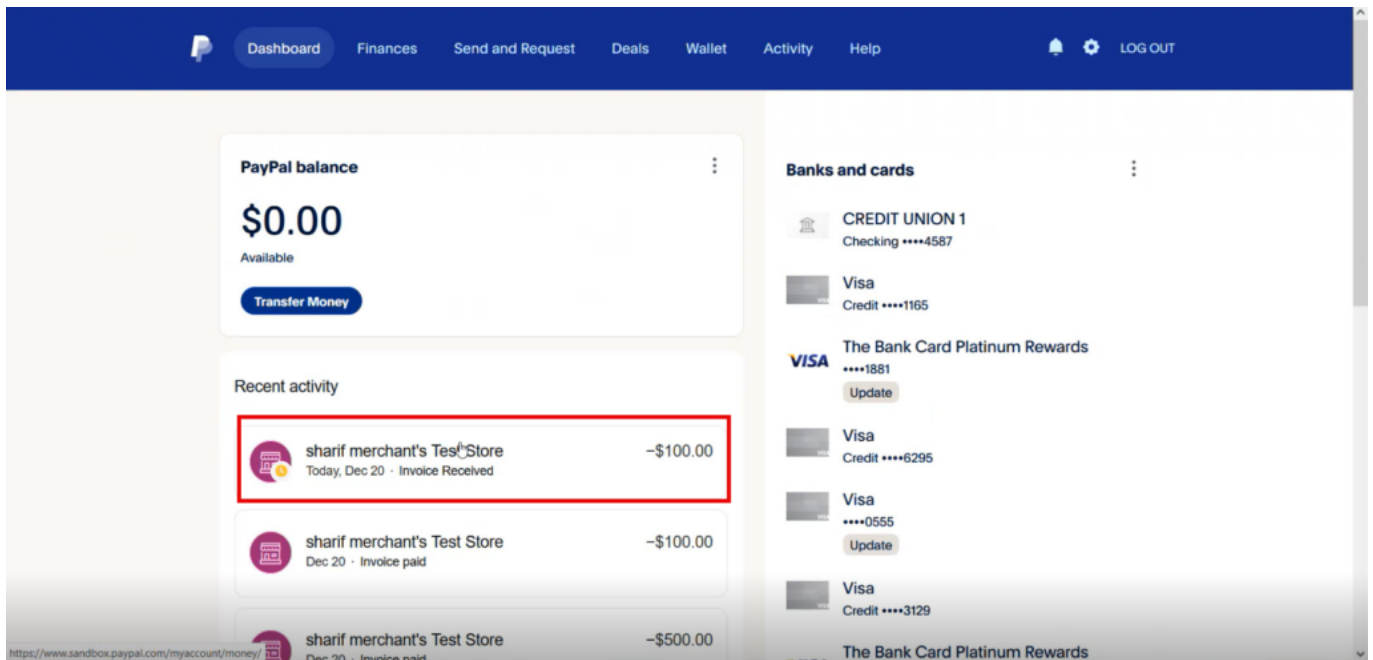
Process Sales Order PayPal Payment

- Selecting [**Check PayPal Invoice Payment Status**] will list all sales orders with current PayPal invoice requests.



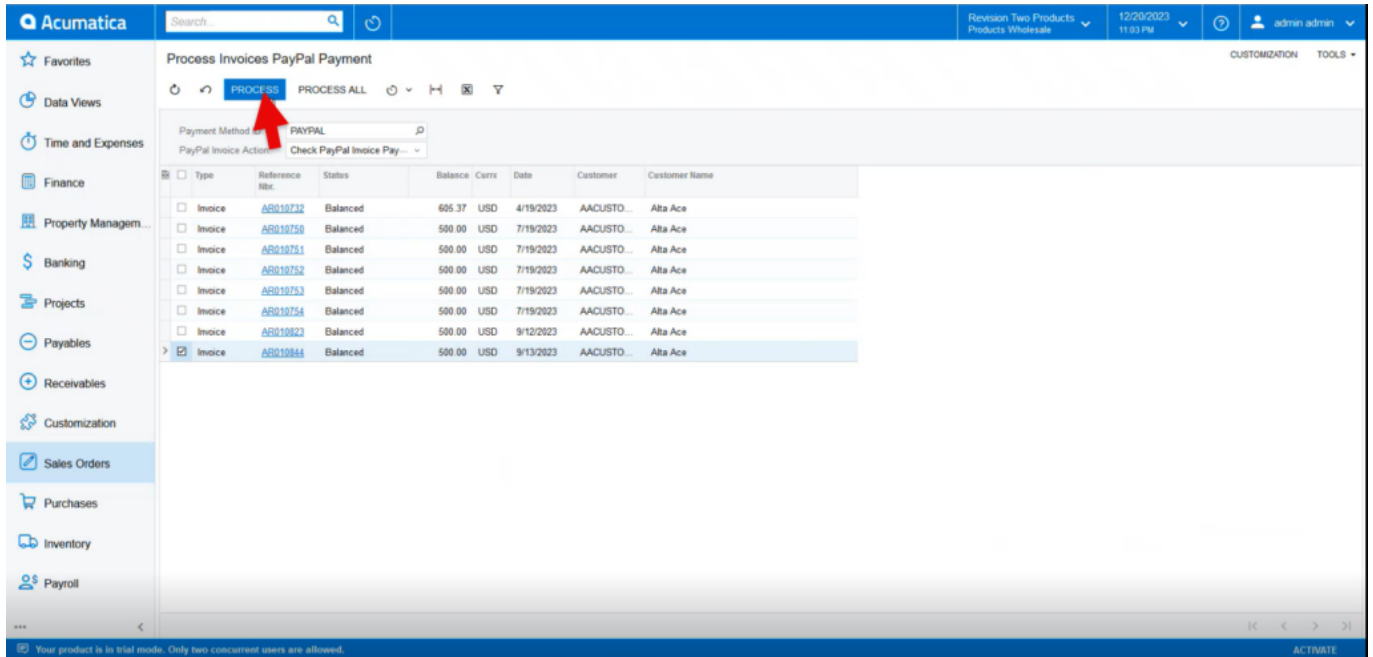
Process Invoice Order PayPal Payment

- Select [**Process All**] to check the status of all orders with pending PayPal invoice requests. Or toggle on the boxes next to the specific orders to check the status and click [**Process**]
- A pop-up displaying the status check(s) results will appear.
 - [**PAID**] invoices will appear in the [**Processed**] box.
 - [**UNPAID**] invoices will appear in the [**Errors**] box.
- The requested sent invoice will be displayed on the sales order screen.
- The requested invoice will be sent to Paypal.



PayPal

- Select the Invoice and pay the due amount.
- Then navigate back to Process Sales Order Paypal Payment and Select **[Check Paypal Invoice Payment Status]**.
- Toggle the order and click on **[Process]**.
- A pop up will appear on the screen as **[processing is completed]**.



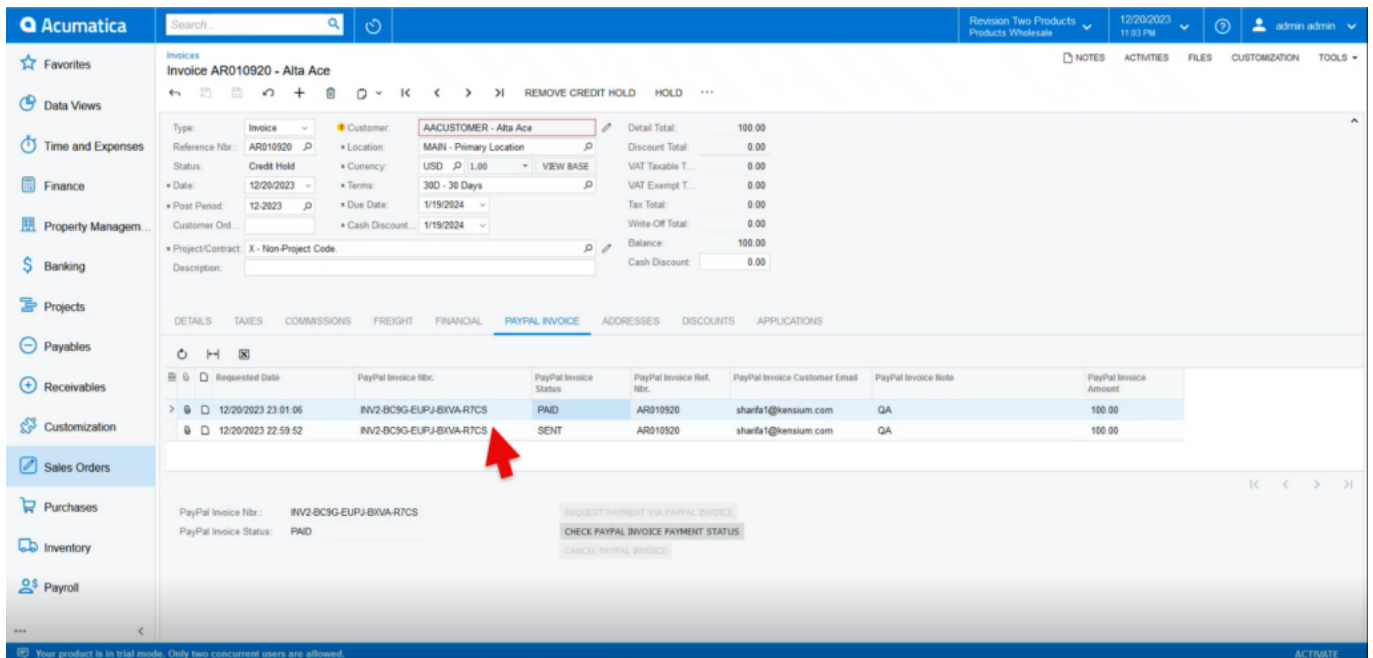
Process Invoices PayPal Payment

Payment Method: PAYPAL
PayPal Invoice Action: Check PayPal Invoice Pay...

Type	Reference Nbr.	Status	Balance	Curr	Date	Customer	Customer Name
Invoice	AR010732	Balanced	605.37	USD	4/19/2023	AACUSTO...	Alta Ace
Invoice	AR010750	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
Invoice	AR010751	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
Invoice	AR010752	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
Invoice	AR010753	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
Invoice	AR010754	Balanced	500.00	USD	7/19/2023	AACUSTO...	Alta Ace
Invoice	AR010823	Balanced	500.00	USD	9/10/2023	AACUSTO...	Alta Ace
Invoice	AR010844	Balanced	500.00	USD	9/13/2023	AACUSTO...	Alta Ace

Process Invoice Order PayPal Payment

- Refresh the screen then the paid invoice will appear on the sales orders screen.



Invoice AR010920 - Alta Ace

Type: Invoice
Reference Nbr.: AR010920
Status: Credit Hold
Date: 12/20/2023
Post Period: 12-2023
Customer Ord.:
Project/Contract: X - Non-Project Code

Customer: AACUSTOMER - Alta Ace
Location: MAIN - Primary Location
Currency: USD 1.00
Terms: 30D - 30 Days
Due Date: 1/19/2024
Cash Discount: 1/19/2024

Detail Total: 100.00
Discount Total: 0.00
VAT Taxable T...: 0.00
VAT Exempt T...: 0.00
Tax Total: 0.00
Write-Off Total: 0.00
Balance: 100.00
Cash Discount: 0.00

DETAILS TAXES COMMISSIONS FREIGHT FINANCIAL **PAYPAL INVOICE** ADDRESSES DISCOUNTS APPLICATIONS

Requested Date	PayPal Invoice Nbr.	PayPal Invoice Status	PayPal Invoice Ref. Nbr.	PayPal Invoice Customer Email	PayPal Invoice Note	PayPal Invoice Amount
12/20/2023 23:01:06	INV2-8C9G-EUPJ-BXVA-R7CS	PAID	AR010920	sharla1@kensium.com	QA	100.00
12/20/2023 22:59:52	INV2-8C9G-EUPJ-BXVA-R7CS	SENT	AR010920	sharla1@kensium.com	QA	100.00

PayPal Invoice Nbr.: INV2-8C9G-EUPJ-BXVA-R7CS
PayPal Invoice Status: PAID

REQUEST PAYMENT VIA PAYPAL INVOICE
CHECK PAYPAL INVOICE PAYMENT STATUS
CANCEL PAYPAL INVOICE

Process Invoice Order PayPal Payment

