

Publishing PayPal Invoicing Package for Multiple Stores

- If you want to publish the package for multiple stores/tenants, click on the **ellipses (...)** icon located in the sub-header menu.
- Select [Publish to Multiple Tenants].

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Publish to Multiple Tenants

• To add multiple stores/tenants, type [Tenants] as a keyword in the universal search bar.



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Tenants through search bar

- Click [Add (+)] icon from the sub-header menu to add tenant/store.
- Select the checkbox(es) for the company names for which you want to publish the package.

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Publish package to multiple tenants



• Click [OK].

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