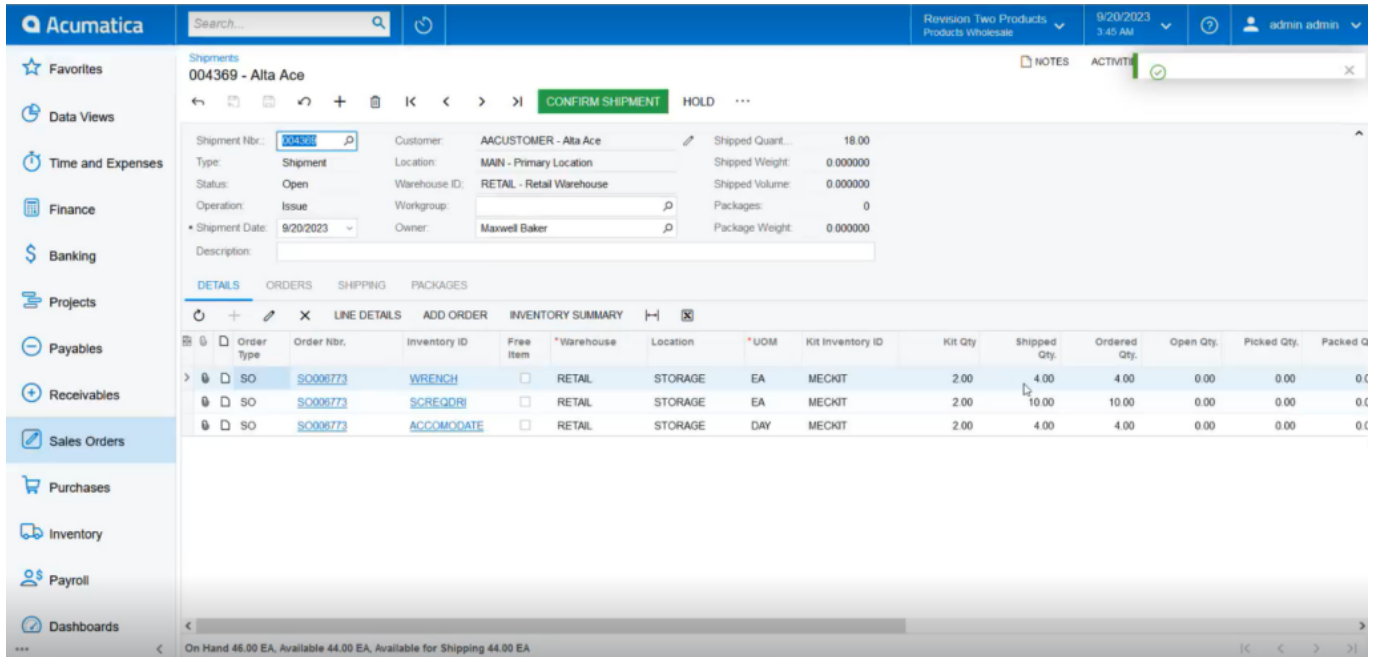


# Releasing Invoices



By clicking on the [Confirm Shipment] the screen will be redirected to the [Prepare Invoice] screen as shown in the following screenshots.



The screenshot shows the Acumatica software interface. The top navigation bar includes the Acumatica logo, a search bar, and user information. The left sidebar contains various menu items like Favorites, Data Views, Time and Expenses, Finance, Banking, Projects, Payables, Receivables, Sales Orders, Purchases, Inventory, Payroll, and Dashboards. The main content area displays a 'Shipments' screen for '004369 - Alta Ace'. A green 'CONFIRM SHIPMENT' button is visible. Below the button, there are fields for Shipment Nbr., Customer, Location, Warehouse ID, Operation, Shipment Date, and Owner. A table titled 'LINE DETAILS' shows inventory items with columns for Order Type, Order Nbr., Inventory ID, Free Item, Warehouse, Location, UOM, Kit Inventory ID, Kit Qty, Shipped Qty, Ordered Qty, Open Qty, Picked Qty, and Packed Qty. The table lists three items: WRENCH, SCREWDRIVER, and ACCOMMODATE.

Order Type	Order Nbr.	Inventory ID	Free Item	Warehouse	Location	UOM	Kit Inventory ID	Kit Qty	Shipped Qty	Ordered Qty	Open Qty	Picked Qty	Packed Qty
SO	SO006773	WRENCH		RETAIL	STORAGE	EA	MECKIT	2.00	4.00	4.00	0.00	0.00	0.00
SO	SO006773	SCREWDRIVER		RETAIL	STORAGE	EA	MECKIT	2.00	10.00	10.00	0.00	0.00	0.00
SO	SO006773	ACCOMMODATE		RETAIL	STORAGE	DAY	MECKIT	2.00	4.00	4.00	0.00	0.00	0.00

Click on [Confirm Shipment]

Search...

Revision Two Products  
Products Wholesale

9/29/2023  
1:44 AM

admin admin

Shipment Nbr.: 005444 - Alta Ace

PREPARE INVOICE UPDATE IN ...

Shipment Nbr.: 005444 Customer: AACUSTOMER - Alta Ace Shipped Quant... 14.00  
Type: Shipment Location: MAIN - Primary Location Control Quantity: 14.00  
Status: Confirmed Warehouse ID: RETAIL - Retail Warehouse Shipped Weight: 0.000000  
Operation: Issue Workgroup: Shipped Volume: 0.000000  
Shipment Date: 9/29/2023 Owner: Maxwell Baker Packages: 0  
Package Weight: 0.000000

Description:

DETAILS ORDERS SHIPPING PACKAGES

LINE DETAILS ADD ORDER INVENTORY SUMMARY

Order Nbr.	Inventory ID	Free Item	Warehouse	Location	UOM	Kit Inventory ID	Kit Qty	Shipped Qty.	Ordered Qty.	Open Qty.	Picked Qty.	Packed Qty.	Lot/Serial #
SO 0511111371	WRENCH		RETAIL	STORAGE	EA	MEC KIT	2.00	4.00	4.00	0.00	0.00	0.00	
SO 0511111371	SCREW.DRV		RETAIL	STORAGE	EA	MEC KIT	2.00	10.00	10.00	0.00	0.00	0.00	

On Hand 125.00 EA, Available 117.00 EA, Available for Shipping 117.00 EA

Prepare Invoice Screen

Acumatica

Search...

Revision Two Products  
Products Wholesale

9/29/2023  
3:45 AM

admin admin

Invoices

Invoice AR010728 - Alta Ace

RELEASE HOLD

Click here

Processing  
Remove Hold  
Hold  
Release  
Pay

Printing and Emailing  
Print Invoice  
Email Invoice

Other  
Recalculate Prices

Reports  
AR Edit

Corrections  
Correct Invoice  
Cancel Invoice  
Write Off  
Rectify GL Batch

Approval  
Reassign  
Remove Credit Hold  
Credit Hold

DETAILS TAXES COMMISSIONS FREIGHT FINANCIAL ADDRESSES DISCOUNTS

Branch	Shipment Nbr.	Order Type	Order Nbr.	Inventory ID
PRODWHOLE	004369	SO	SO006773	WRENCH
PRODWHOLE	004369	SO	SO006773	SCREWDRI
PRODWHOLE	004369	SO	SO006773	ACCOMDATE

Location Quantity UOM  
STORAGE 4.00 EA  
STORAGE 10.00 EA  
STORAGE 4.00 DAY

Option to Release and Print Invoices



Products Wholesale  
11235 SE 6th St.  
Suite 140  
Bellevue, WA, 98004  
Phone: 206-555-1212  
Web: www.revisiontwo.com

## Invoice

Reference No.: A010728  
Date: 20-Sep-2023  
Due Date: 20-Oct-2023  
Customer ID: AACUSTOMER  
Currency: USD

### BILL TO:

Alta Ace  
156 10th Ave  
New York NY 10011  
United States of America  
Attn: Amelia Armstrong

### SHIP TO:

Alta Ace  
156 10th Ave  
New York NY 10011  
United States of America  
Attn: Amelia Armstrong

CUSTOMER REF. NUMBER		TERMS	CONTACT		
		30 Days			
SO TYPE	SO NUMBER	SHIPMENT NUMBER		CUSTOMER P.O. NO.	
SO	SO006773	004369			
NO.	ITEM	QTY.	UOM	UNIT PRICE	EXTENDED PRICE
1	WRENCH: Wrench	4.00	EA	312.50	1,250.00
2	SCREQDRI: Screw driver	10.00	EA	75.00	750.00
3	ACCOMODATE: Hotels and Lodging	4.00	DAY	0.00	0.00

Invoice Preview



# Acumatica

The Cloud ERP

Products Wholesale  
11235 SE 6th St.  
Suite 140  
Bellevue, WA, 98004  
Phone: 206-555-1212  
Web: www.revisiontwo.com

## Invoice

Reference No.: AR012234  
Date: 05-Oct-2023  
Due Date: 04-Nov-2023  
Customer ID: AACUSTOMER  
Currency: USD

### BILL TO:

Alta Ace  
156 10th Ave  
New York NY 10011  
United States of America  
Attn: Amelia Armstrong

### SHIP TO:

Alta Ace  
156 10th Ave  
New York NY 10011  
United States of America  
Attn: Amelia Armstrong

CUSTOMER REF. NUMBER		TERMS	CONTACT		
		30 Days			
SO TYPE	SO NUMBER	SHIPMENT NUMBER		CUSTOMER P.O. NO.	
SO	SO008087	005285			
NO.	ITEM	QTY.	UOM	UNIT PRICE	EXTENDED PRICE
	CKit Item: CRICKETKIT: Cricket Kit	1.00	EA	100.00	100.00

### Components:

1	BAT: Bat	2.00	EA	20.00	40.00
2	BALL: Ball	3.00	EA	11.67	35.01
3	GLOVES: Gloves	4.00	EA	6.25	24.99

**CKITs Reports with the Parent & Child Items**

Invoice Preview with Parent and Child Items

