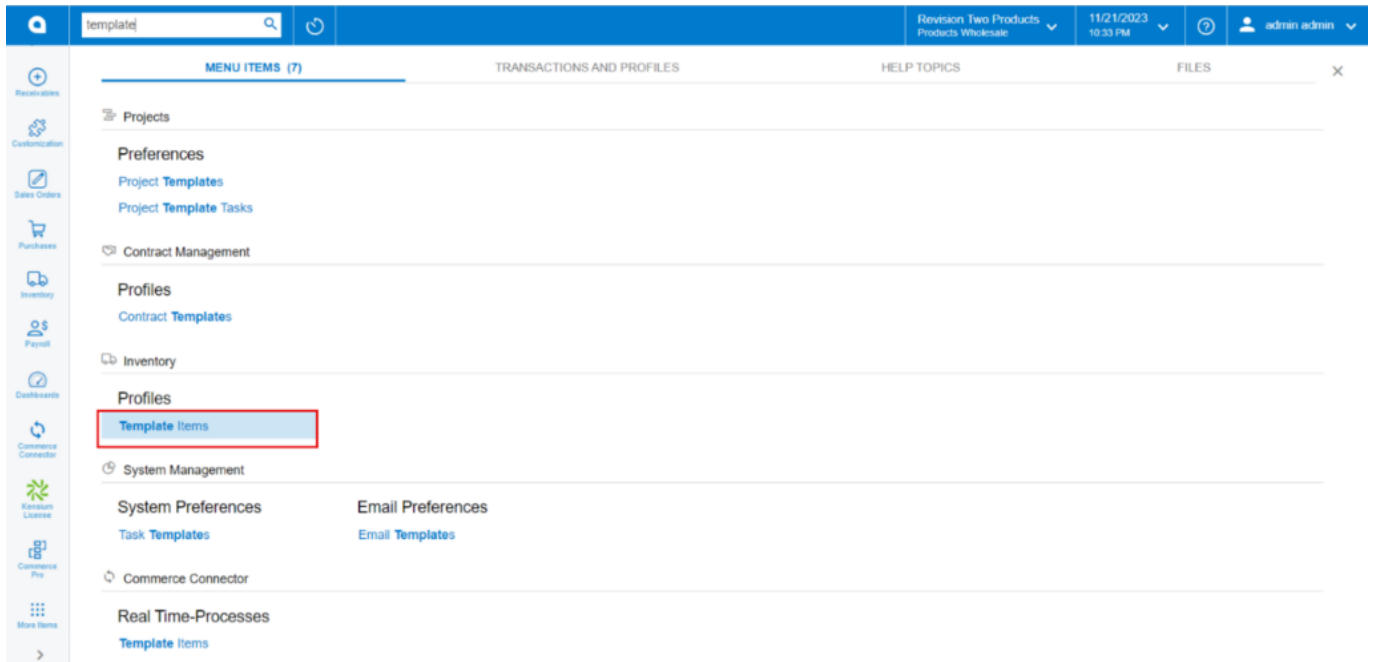# Template Items

- You need to search for **[Template Items]** in the Global search bar.

Template Items

- Click on the **[+]** icon, then you will be redirected to the stock items screen.
- You need to create an **[Inventory ID].**
- Select the Item status as **[Active]** from the drop-down.
- You can add the **[Description].**
- Enter the default price in **[Price/Cost].**
- Click on **[Save].**

Template Items

Multiply

- You can view the **[UOM price]** in the **[Price/cost]** tab.

Calculation: Default Price* Conversion Factor for Multiply.

Stock Items

Multiply

Divide

Calculation: Default Price/ Conversion Factor for Divide.

Divide