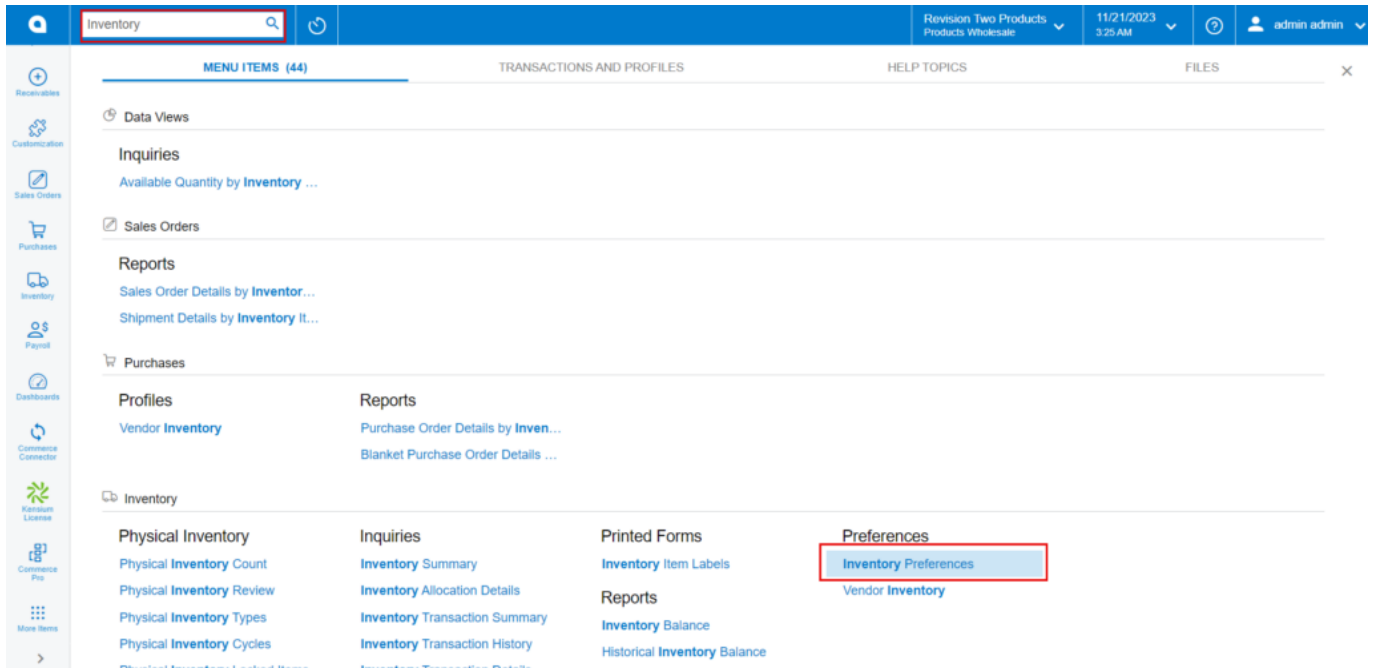


# Template Items



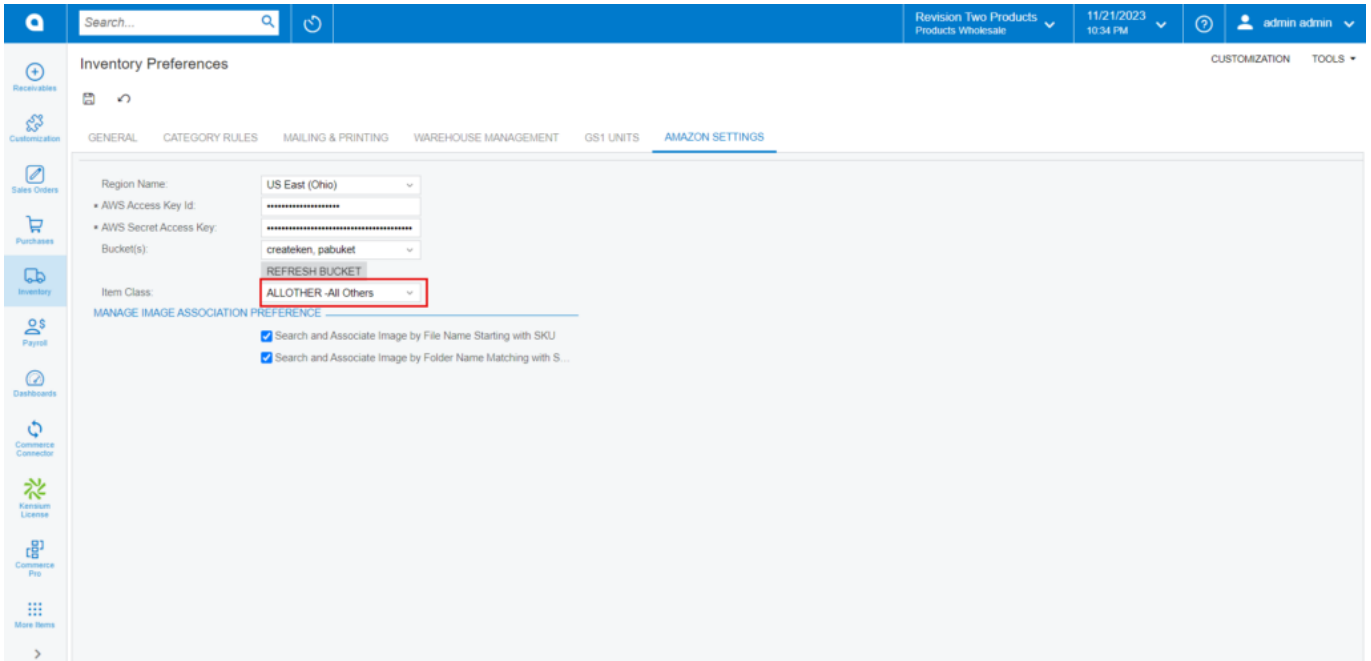
You need to search for **[Inventory Preferences]** in Global search bar and then click on **[Inventory Preferences]** under Preferences.



The screenshot shows the Fusion CommercePro interface with a search bar at the top containing the word "Inventory". The search results are displayed in a grid format under the "MENU ITEMS (44)" tab. The results are organized into several categories:

- Data Views:**
  - Inquiries: Available Quantity by Inventory ...
- Sales Orders:**
  - Reports: Sales Order Details by Inventor..., Shipment Details by Inventory It...
- Purchases:**
  - Profiles: Vendor Inventory
  - Reports: Purchase Order Details by Inven..., Blanket Purchase Order Details ...
- Inventory:**
  - Physical Inventory: Physical Inventory Count, Physical Inventory Review, Physical Inventory Types, Physical Inventory Cycles, Physical Inventory Locked Items
  - Inquiries: Inventory Summary, Inventory Allocation Details, Inventory Transaction Summary, Inventory Transaction History, Inventory Transaction Details
  - Printed Forms: Inventory Item Labels
  - Reports: Inventory Balance, Historical Inventory Balance
  - Preferences: **Inventory Preferences** (highlighted with a red box), Vendor Inventory

## Inventory Preferences



Inventory Preferences

Region Name: US East (Ohio)

• AWS Access Key Id: .....

• AWS Secret Access Key: .....

Bucket(s): createken, pabuket

Item Class: REFRESH BUCKET

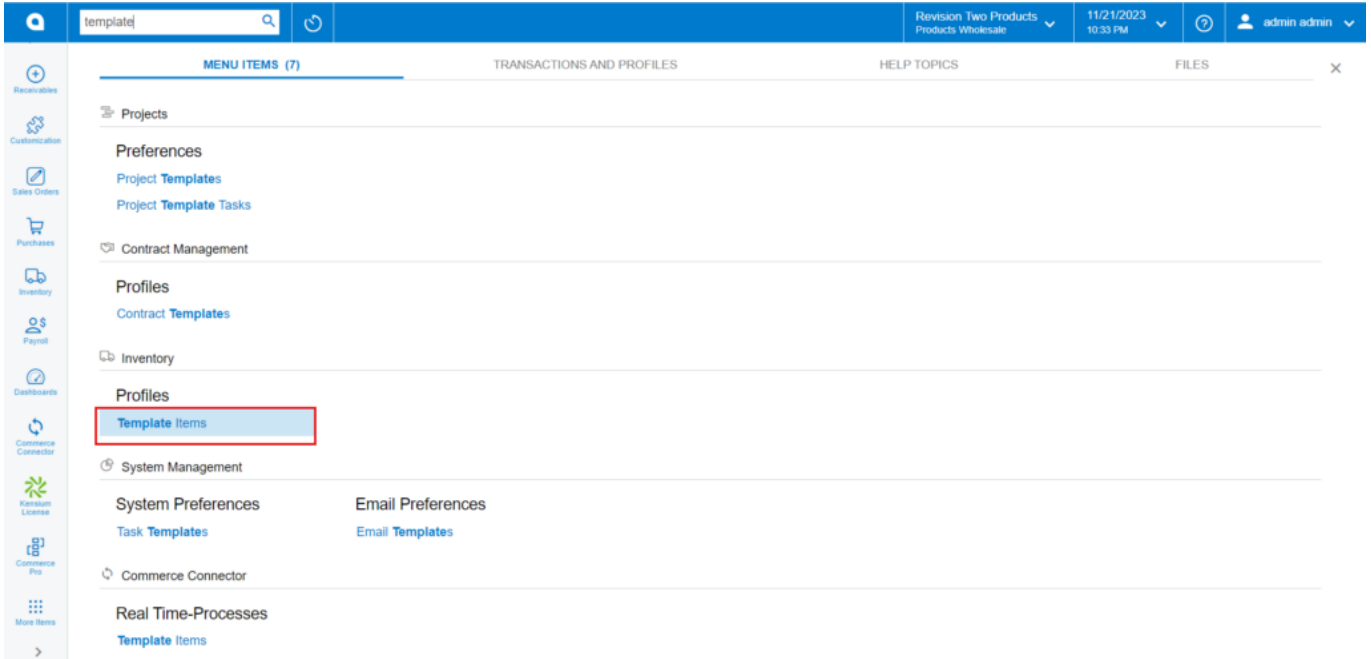
ALLOTHER - All Others

MANAGE IMAGE ASSOCIATION PREFERENCE

- Search and Associate Image by File Name Starting with SKU
- Search and Associate Image by Folder Name Matching with S...

## Inventory Preferences

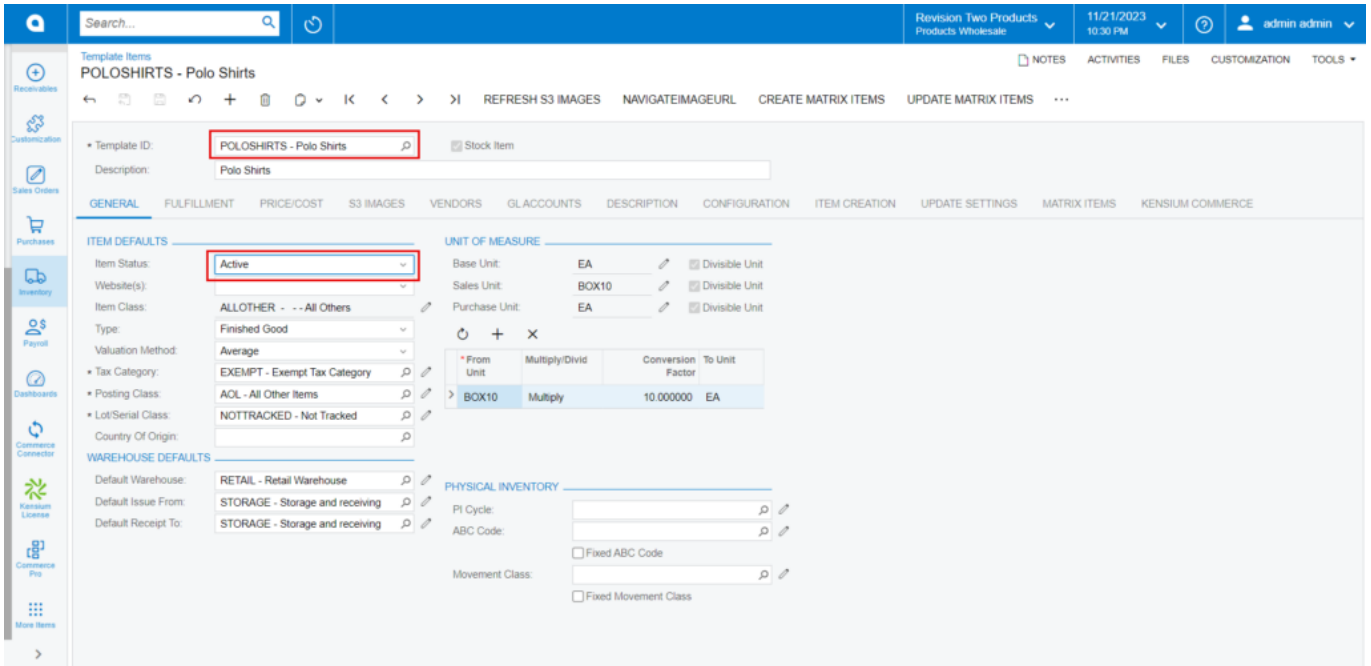
- Click on **[Amazon Settings]** tab then you need to fill out the details.
  - Search for the item class
    - Non-Stock items: You must select All Others stock items.
- You need to search for **[Template Items]** in the Global search bar.



The screenshot shows the Fusion CommercePro user interface. At the top, there is a search bar with the text 'template', a refresh icon, and a user profile dropdown for 'admin admin'. Below the search bar, there are tabs for 'MENU ITEMS (7)', 'TRANSACTIONS AND PROFILES', 'HELP TOPICS', and 'FILES'. The 'MENU ITEMS (7)' tab is active, displaying a list of menu items. The 'Template Items' item is highlighted with a red rectangular box. The left sidebar contains various navigation icons for Recorders, Customization, Sales Orders, Purchases, Inventory, Payroll, Dashboards, Commerce Connector, and More Items.

## Template Items

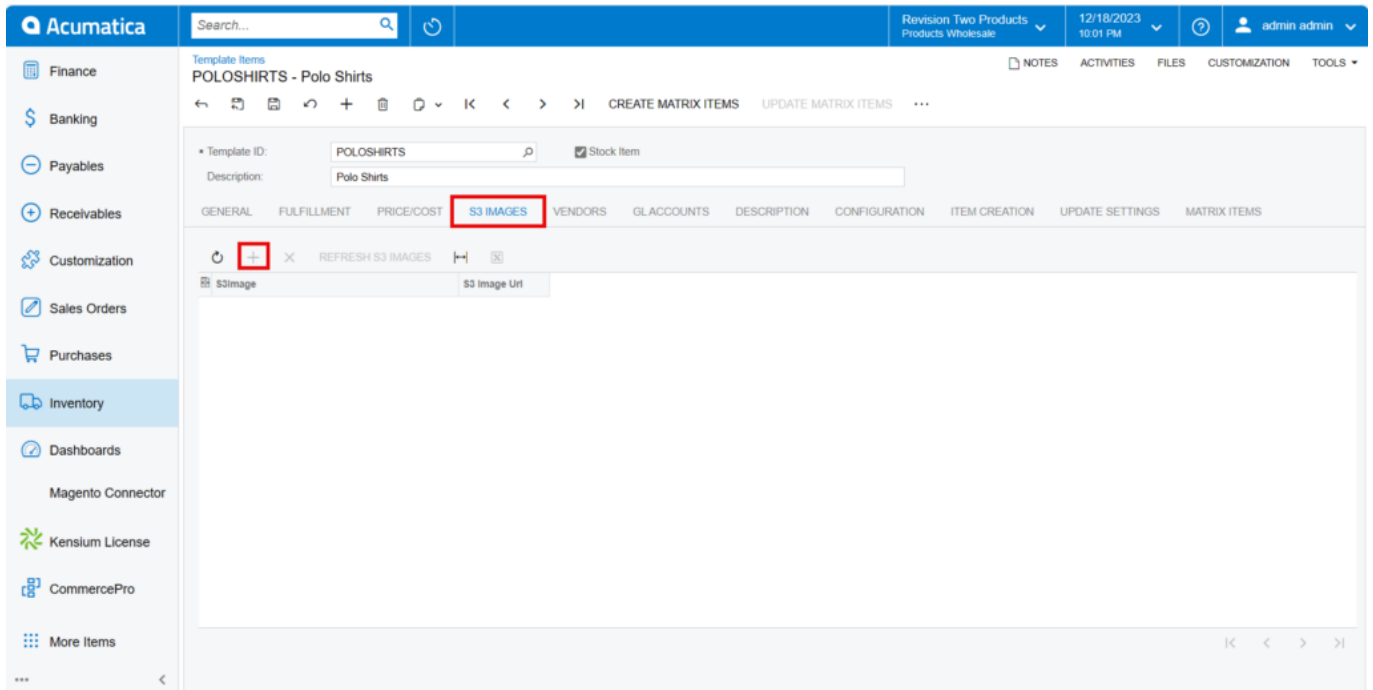
- Click on the **[+]** icon, then you will be redirected to the stock items screen.
- You need to create an **[Inventory ID]**.
- Select the Item status as **[Active]** from the drop-down.
- You can add the **[Description]**.
- Select the **[Item class]** as **[Active]** from the options menu.
- Click on **[Save]**.



The screenshot displays the 'Template Items' configuration page in Fusion CommercePro. The main heading is 'POLOSHIRTS - Polo Shirts'. The 'Item Status' dropdown menu is set to 'Active' and is highlighted with a red box. The 'S3 IMAGES' tab is highlighted in the top navigation bar. The page is divided into several sections: 'ITEM DEFAULTS', 'UNIT OF MEASURE', 'WAREHOUSE DEFAULTS', and 'PHYSICAL INVENTORY'. The 'ITEM DEFAULTS' section includes fields for 'Item Status', 'Website(s)', 'Item Class', 'Type', 'Valuation Method', 'Tax Category', 'Posting Class', and 'Lot/Serial Class'. The 'UNIT OF MEASURE' section includes fields for 'Base Unit', 'Sales Unit', and 'Purchase Unit'. The 'WAREHOUSE DEFAULTS' section includes fields for 'Default Warehouse', 'Default Issue From', and 'Default Receipt To'. The 'PHYSICAL INVENTORY' section includes fields for 'PI Cycle', 'ABC Code', and 'Movement Class'.

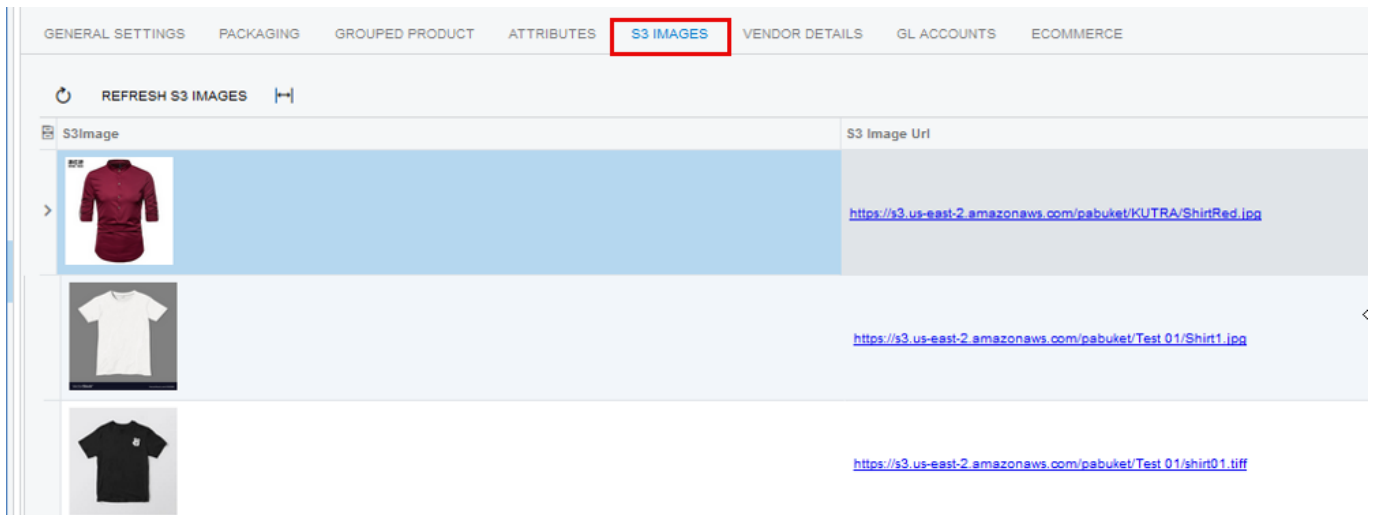
## Template Items

- Click on **[S3 IMAGES]** tab.



## S3 Images

- To add images to the Template Item screen, you must follow the same procedures that you did for the stock items.



## S3 Images