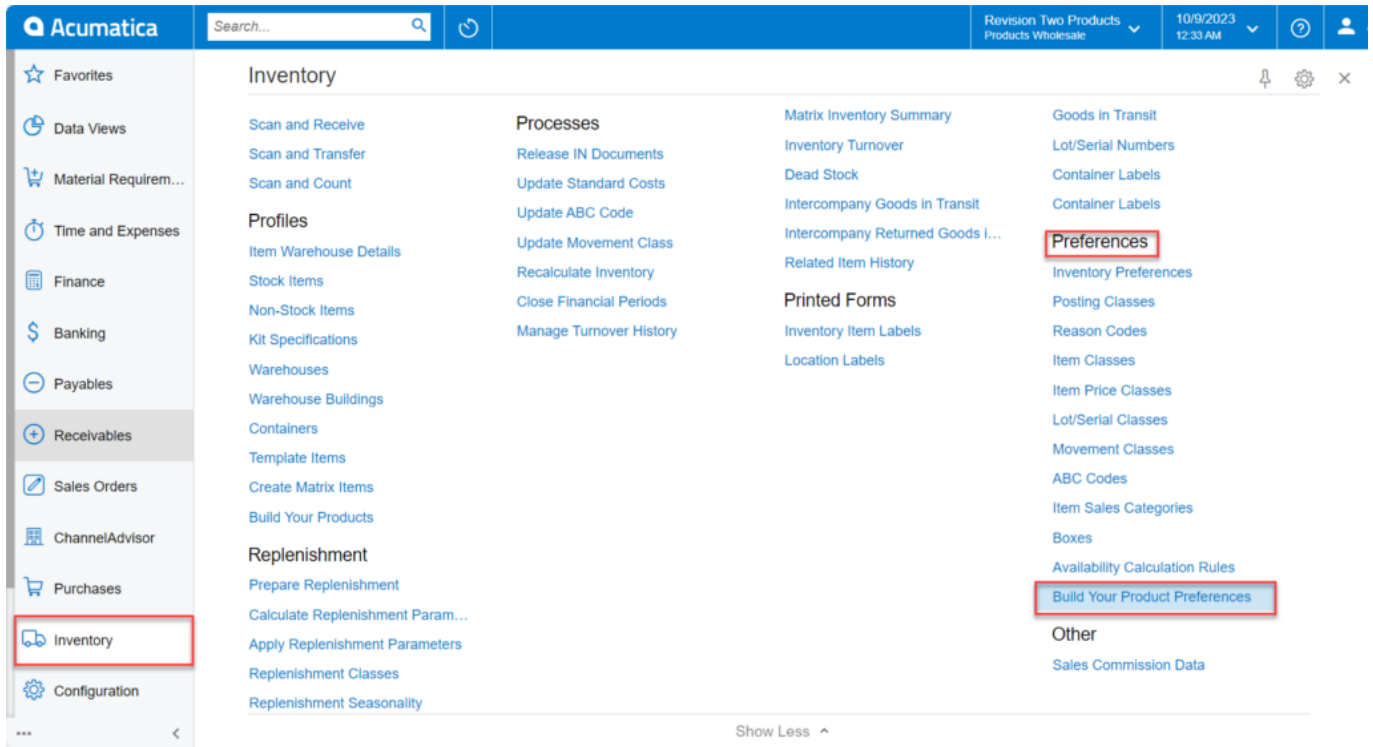


Reports in BYP



To access the Reports, go to [Inventory] on the left panel and click on **[BUILD YOUR Product PREFERENCES]** under preferences as shown below.



Option for Build Your Product Preferences

On selecting **[BUILD YOUR PRODUCT PREFERENCES]** the following screen will display.

Acumatica

Search...

Revision Two Products
Products Wholesale

10/9/2023
12:53 AM

admin admin

Build Your Product Preferences

NOTES

FILES

CUSTOMIZATION

TOOLS

BYP REASON CODES

Receipt Reason Code: RECEIPTS

Issue Reason Code: RECEIPTS

Adjustment Reason Code: RECEIPTS

REPORT SETTINGS

☒ Show Components On Sales Order

☐ Show Components On Shipment Confirmation

☐ Show Components On Pick List

☐ Show Components On Invoice

Favorites

Data Views

Material Requirem...

Time and Expenses

Finance

Banking

Payables

Receivables

Sales Orders

ChannelAdvisor

Purchases

Inventory

Configuration

Build Your Product Preferences screen

On Enabling and Disabling the above Report Setting components we can generate the following reports.

- On Enabling the **[Show Components on Sales Order]** check box.

Sales Order

Tools: PRINT SEND EXPORT

Acumatica
The Cloud ERP

Products Wholesale
11235 SE 6th St.
Suite 140
Bellevue, WA, 98004
Phone: 206-555-1212
Web: www.revisiontwo.com

Order No.: 90008102
Order Date: 10/11/2023
Delivery Date: 10/11/2023
Customer ID: AACUSTOMER
Currency: USD
For: Amelia Armstrong

FOR: SHIP TO: BILL TO:
Alta Ace Alta Ace Alta Ace
156 10th Ave 156 10th Ave 156 10th Ave
New York NY 10011 New York NY 10011 New York NY 10011
United States of America United States of America United States of America
Attn: Amelia Armstrong Attn: Amelia Armstrong Attn: Amelia Armstrong

CUSTOMER P.O. NO. TERMS CONTACT
30 Days Maxwel.Baker@revisiontwo.com

FOB POINT SHIPPING TERMS SHIP VIA

NO.	ITEM	QTY.	UOM	PRICE	DISC.	EXTENDED PRICE
BYP Item: T Shirts, T Shirts						
1	MEWE	1.00	EA	750.00	0%	750.00
2	BUTTON DOWN	1.00	EA	500.00	0%	500.00
NOTE: BLUE						

Sales Order Report

- Disabling the **[Show Components on Sales Order]** check box the Sales Order will appear as follows.

Sales Order

Tools: PRINT SEND EXPORT

Acumatica
The Cloud ERP

Products Wholesale
11235 SE 6th St.
Suite 140
Bellevue, WA, 98004
Phone: 206-555-1212
Web: www.revisiontwo.com

Order No.: 90008102
Order Date: 10/11/2023
Delivery Date: 10/11/2023
Customer ID: AACUSTOMER
Currency: USD
For: Amelia Armstrong

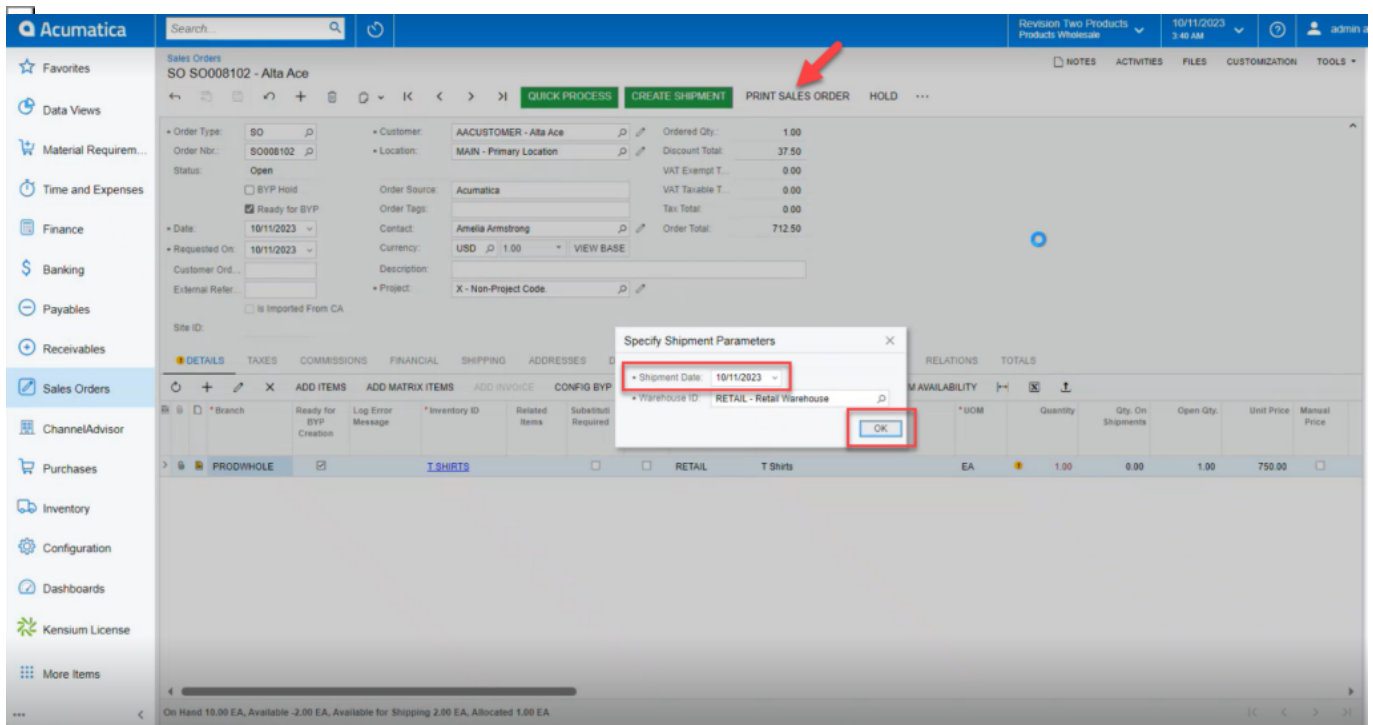
FOR: SHIP TO: BILL TO:
Alta Ace Alta Ace Alta Ace
156 10th Ave 156 10th Ave 156 10th Ave
New York NY 10011 New York NY 10011 New York NY 10011
United States of America United States of America United States of America
Attn: Amelia Armstrong Attn: Amelia Armstrong Attn: Amelia Armstrong

CUSTOMER P.O. NO. TERMS CONTACT
30 Days Maxwel.Baker@revisiontwo.com

FOB POINT SHIPPING TERMS SHIP VIA

NO.	ITEM	QTY.	UOM	PRICE	DISC.	EXTENDED PRICE
1	T Shirts, T Shirts	1.00	EA	750.00	0%	750.00
NOTE: BLUE						

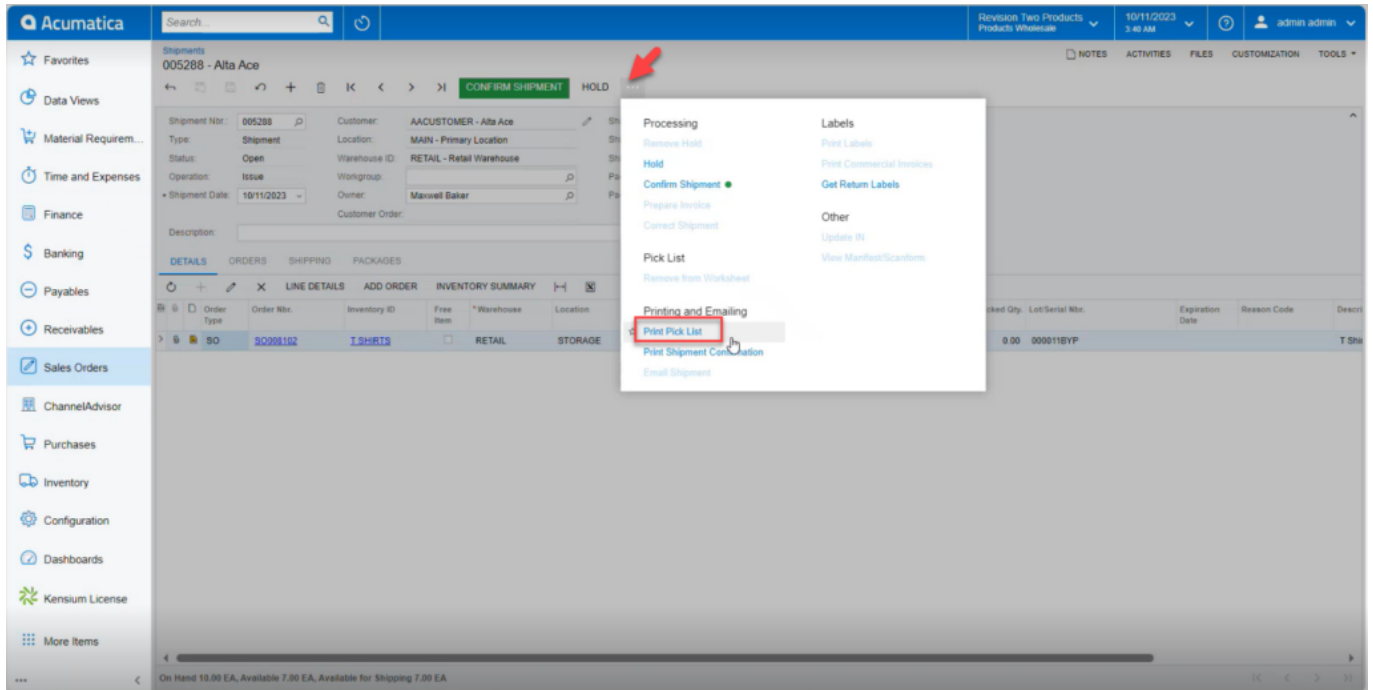
- Go to Sales order. Click on [Print Sales Order] a pop-up will appear add Date and click on **[Ok]**.



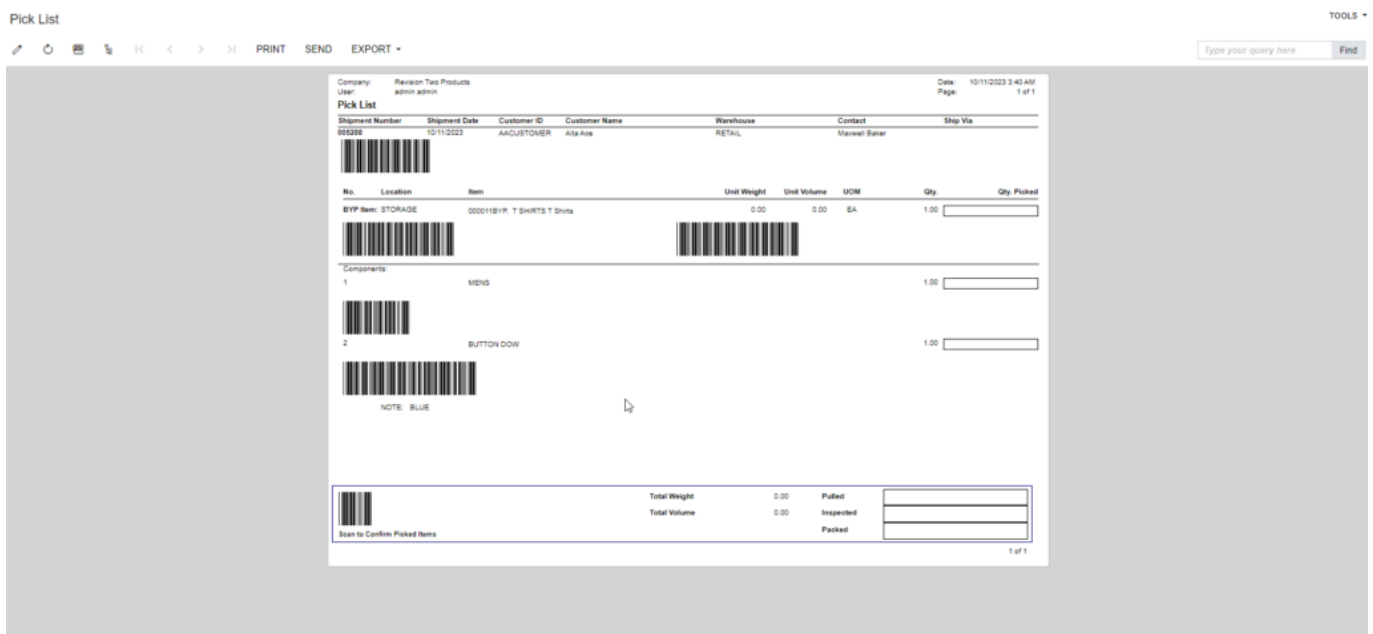
The screenshot shows the Acumatica Sales Order interface for order SO0008102. The 'PRINT SALES ORDER' button is highlighted with a red arrow. A 'Specify Shipment Parameters' pop-up is open, showing 'Shipment Date' as 10/11/2023 and 'Warehouse ID' as RETAIL - Retail Warehouse. The 'OK' button in the pop-up is also highlighted with a red box.

Sales Order

- A New screen will redirect click on [...] and a pop-up will appear and then click on **[Print Pick List]**.



- On Enabling the **[Pick List]** check box you will get the following report.



Pick List

Shipment Confirmation

- On Disabling the **[Shipment]** Check box the Shipment Confirmation will appear as follows:

- On Enabling the **[Invoice]** Check box the Invoice preview will be as shown below:

Invoice/Memo

TOOLS

PRINT SEND EXPORT

Type your query here Find



Invoice

Reference No.: AR012236
Date: 11-Oct-2023
Due Date: 10-Nov-2023
Customer ID: AACUSTOMER
Currency: USD

Products Wholesale
11235 SE 8th St.
Suite 140
Bellevue, WA, 98004
Phone: 206-555-1212
Web: www.revisionone.com

BILL TO:
Alta Ace
155 10th Ave
New York NY 10011
United States of America
Alta Amelia Armstrong

SHIP TO:
Alta Ace
155 10th Ave
New York NY 10011
United States of America
Alta Amelia Armstrong

CUSTOMER REF. NUMBER	TERMS	CONTACT
SO TYPE	SO NUMBER	SHIPMENT NUMBER
SO	SO008102	20420
NO.	ITEM	QTY. UOM
BYP Item: T SHIRTS: T Shirts		1.00 EA
		750.00
		0%
		750.00

Components:

1	MENS	1.00
2	BUTTON DOWN	1.00
	NOTE: BLUE	

Invoice Confirmation

- On Disabling the **[Invoice]** Check box the Invoice is displayed as follows:

Invoice/Memo

TOOLS •

Type your query here Find

 <div style="display: inline-block; vertical-align: middle;"> <h1 style="margin: 0;">Acumatica</h1> <p style="color: #0070C0; font-weight: normal;">The Cloud ERP</p> </div>	<h2 style="margin: 0;">Invoice</h2> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Reference No.:</td> <td style="width: 50%;">AR012235</td> </tr> <tr> <td>Date:</td> <td>11-Oct-2023</td> </tr> <tr> <td>Due Date:</td> <td>10-Nov-2023</td> </tr> <tr> <td>Customer ID:</td> <td>ACUMTOWR001</td> </tr> <tr> <td>Currency:</td> <td>USD</td> </tr> </table>	Reference No.:	AR012235	Date:	11-Oct-2023	Due Date:	10-Nov-2023	Customer ID:	ACUMTOWR001	Currency:	USD
Reference No.:	AR012235										
Date:	11-Oct-2023										
Due Date:	10-Nov-2023										
Customer ID:	ACUMTOWR001										
Currency:	USD										

Products Wholesale 11235 SE 6th St Suite 140 Bellevue, WA 98004 Phone: 206-555-1212 Web: www.revisorstore.com	BILL TO: Alfa Ace 156 10th Ave New York NY 10011 United States of America Attn: Amelia Armstrong
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SHIP TO: Alfa Ace 156 10th Ave New York NY 10011 United States of America Attn: Amelia Armstrong	CUSTOMER P.O. NO.: 006288
------------------------------------------------------------------------------------------------------------------------	-------------------------------------

CUSTOMER REF. NUMBER	TERMS	CONTACT
SO	30 Days	
SO TYPE	SO NUMBER	
SO	00008102	

NO	ITEM	QTY.	UOM	UNIT PRICE	DISC.	EXTENDED PRICE
1	T SHIRTS: T Shirts	1	EA	750.00	0%	750.00
	NOTE: BLUE					

Invoice Confirmation