

Managing Roles and Permissions

On the Front-End screen under the [Order] screen, you will have an option for [Roles & Permissions] for that user.

| Your store is | s down for maintenance. Click h | ere to see what your visit | tors will see. 🛛 | | Design this page i | n Page Builder |
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| | SHOP ALL GARDEN SHIPPING & RETURNS | PUBLICATIONS ~ I | | JTILITY ACCESSORIES2015 | 60336 CONSUMER GOODS COMPUTERS \vee | |
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| | Orders Invoid | ces Quotes MyQuote | e Messages (0) Recently Vie Company | | sermissions Addresses User Management | |
| | () You haven't plac | ed any orders with us. Wh | nen you do, their status will appea | ar on this page. | | |
| | | | | | | |
| | | | | | | |
| | Navigate | Categories | Popular Brands | Info | Subscribe to our newsletter | |
| | Shipping & Returns | Shop All | OFS | 3112 Scotchmere Dr | Get the latest updates on new products and upcoming | |

Roles & Permissions for Users in the Front End

Upon clicking on the Roles & Permission you will be redirected to the following screen.





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| View 20 * | | | | | Create New Role | |
| Name | No.of Users | | Туре | | Action | |
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| Navigate | Categories | Popular Brands | Info | Subscribe to our newslet | ter | |
| Shipping & Returns Contact Us | Shop All Garden | OFS Common Good | 3112 Scotchmere Dr Call us at 05194016774 | Get the latest updates on ne sales | w products and upcoming | |
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Company Roles Screen

For the [Admin user] it is predefined. You can create a new role from the [Create New Role] option. Upon clicking you will be redirected to the following screen.





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| | | |
| Company Role Form | | |
| Orders Invoices Quotes My Quote Messages (0) Recently Viewed Account Settings Roles & Permissions Addresses Company Details Sign out | User Management | |
| Role Information | | |
| Role Name sequeso | | |
| Permissions REQUIRED | | |
| All | | |

Company Role Form

Now on this page, you need to enter the Role name and the permission. You will find a list of permissions and you can give full or partial permission based on your business requirements to the user.





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|-------------------------------------|------------------|---|--|----------------------------------|--|--|--|--|
| Company Role Form | | | | | | | | |
| Orders | Invoices Qu | uotes My Quote Messages (0) | Recently Viewed Account Settings Roles & Permissions Company Details Sign out | Addresses User Management | | | | |
| | | Role Information | REQUIRED | | | | | |
| | | Permissions All Manage Companies | REQUIRED | | | | | |
| | ~ | Manage Users Manage Roles Manage Orders Manage Invoices Manage Quotes | | | | | | |
| | | — Manage Addresses | | | | | | |

List of Permissions

Before you give permission, you need to enter the following details.

• Order Credit Limit Value.



| Your store is down for maintenance. Click here to see | ee what your visitors will see. 🖸 | | Design this page in Page Builder |
|--|---|----------|----------------------------------|
| | Order credit limit value | REQUIRED | |
| ~ | 1 | 0 | |
| | The 'Order Credit Limit Value' field can't be left empty. | | |
| | Permissions | REQUIRED | |
| | All | | |
| | - 🗸 Manage Companies | | |
| | - 🔽 View Company Information | | |
| | Edit Company Information | | |
| | — 🗸 Manage Users | | |
| | View Users | | |
| | - 🗸 Add New User | | |
| | Edit User | | |
| | Delete User | | |
| | Manage Roles | | |
| | View Roles | | |
| | Add New Role | | |
| | Edit Role | | |
| | Delete Role | | |
| | | | |
| | View Orders | | |
| | View Orders Place Order | | |

Enabling the List of Permissions

