

# Managing Roles and Permissions

On the Front-End screen under the [Order] screen, you will have an option for [Roles & Permissions] for that user.

Your store is	s down for maintenance.   Click h	ere to see what your visit	tors will see. 🛛		Design this page i	n Page Builder
	SHOP ALL GARDEN SHIPPING & RETURNS	PUBLICATIONS ~ I		JTILITY ACCESSORIES2015	60336 CONSUMER GOODS COMPUTERS $\vee$	
			C	rders		
	Orders Invoid	ces Quotes MyQuote	e Messages (0) Recently Vie Company		sermissions Addresses User Management	
	() You haven't plac	ed any orders with us. Wh	nen you do, their status will appea	ar on this page.		
	Navigate	Categories	Popular Brands	Info	Subscribe to our newsletter	
	Shipping & Returns	Shop All	OFS	3112 Scotchmere Dr	Get the latest updates on new products and upcoming	

## **Roles & Permissions for Users in the Front End**

Upon clicking on the Roles & Permission you will be redirected to the following screen.





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		Compa	any Roles			
Orders in	voices Quotes My Quote Me	ssages (0) Recently Viewe Company De		& Permissions Addresse	s User Management	
View 20 *					Create New Role	
Name	No.of Users		Туре		Action	
Admin	1	1			1	
Drev			0	VIEW	Next	
Navigate	Categories	Popular Brands	Info	Subscribe to our newslet	ter	
Shipping & Returns Contact Us	Shop All Garden	OFS Common Good	3112 Scotchmere Dr Call us at 05194016774	Get the latest updates on ne sales	w products and upcoming	
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#### **Company Roles Screen**

For the [Admin user] it is predefined. You can create a new role from the [Create New Role] option. Upon clicking you will be redirected to the following screen.





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Company Role Form		
Orders Invoices Quotes My Quote Messages (0) Recently Viewed Account Settings Roles & Permissions Addresses Company Details Sign out	User Management	
Role Information		
Role Name sequeso		
Permissions REQUIRED		
All		

#### **Company Role Form**

Now on this page, you need to enter the Role name and the permission. You will find a list of permissions and you can give full or partial permission based on your business requirements to the user.





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Company Role Form								
Orders	Invoices Qu	uotes My Quote Messages (0)	Recently Viewed Account Settings Roles & Permissions Company Details Sign out	Addresses User Management				
		Role Information	REQUIRED					
		Permissions All Manage Companies	REQUIRED					
	~	Manage Users     Manage Roles     Manage Orders     Manage Invoices     Manage Quotes						
		— Manage Addresses						

#### **List of Permissions**

Before you give permission, you need to enter the following details.

## • Order Credit Limit Value.



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	Order credit limit value	REQUIRED	
~	1	0	
	The 'Order Credit Limit Value' field can't be left empty.		
	Permissions	REQUIRED	
	All		
	- 🗸 Manage Companies		
	- 🔽 View Company Information		
	Edit Company Information		
	— 🗸 Manage Users		
	View Users		
	- 🗸 Add New User		
	Edit User		
	Delete User		
	Manage Roles		
	View Roles		
	Add New Role		
	Edit Role		
	Delete Role		
	View Orders		
	View Orders      Place Order		

## **Enabling the List of Permissions**

