

# Configuring Emails in Settings



You can configure the emails under the Settings options. Upon clicking on the Settings menu on the left [Emails] option will appear.

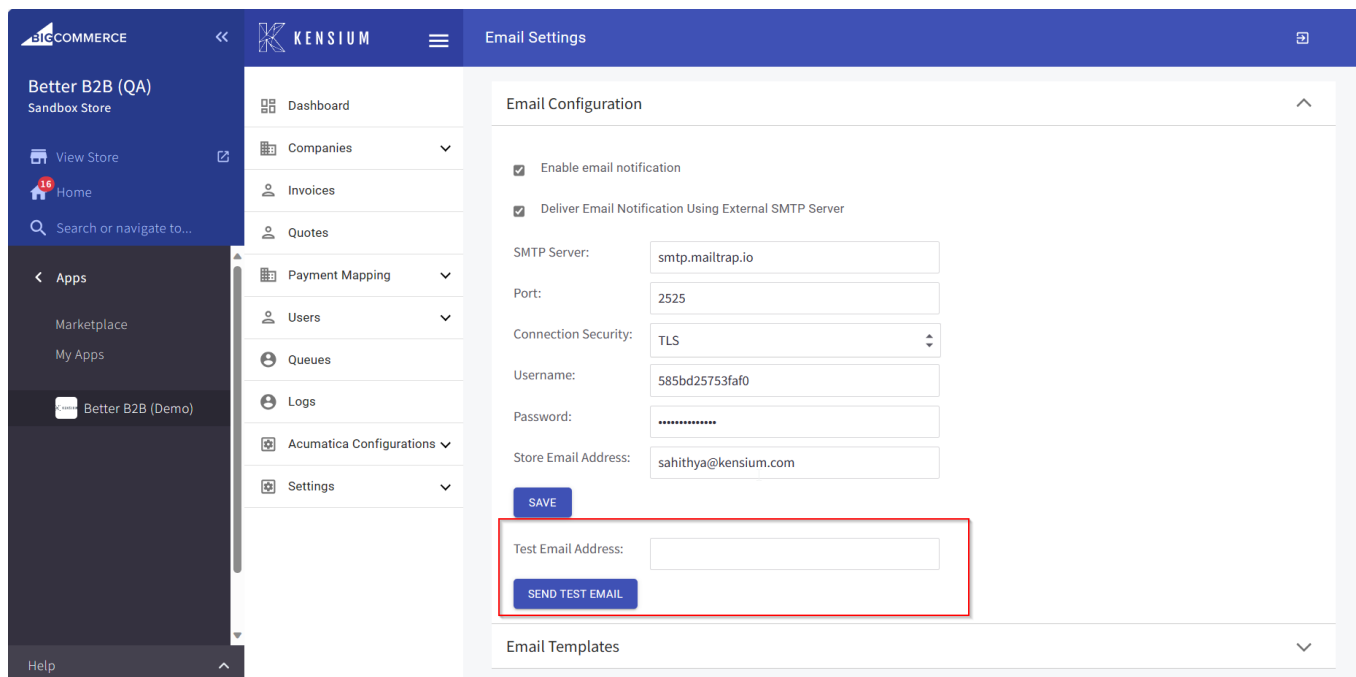
The screenshot shows the KENSUM application interface. On the left, there is a sidebar menu with various options. The 'Settings' option is expanded, and the 'Emails' option is highlighted with a red box. The main content area displays the 'Users' management screen, which includes a table of users and a search bar.

Email ↓	User Name ↓	User Role ↓	Status ↓	Action
sanchayanb@kensium.com	Sanchayan B	Administrator	Active	⋮

## Emails Configuration under the Settings menu

Upon clicking on the [Email] you will be redirected to the Email Configuration Screen. This includes the following fields.

1. Enable Email Notifications [Checkbox]
2. Deliver Email Notifications Using External SMTP Server [Checkbox].
3. SMTP Server\* [Textbox]
4. Port \* [Textbox]
5. Connection Security [Dropdown]. Available options to configure a) TLS and b) SSL.
6. Username [Textbox].
7. Password [Textbox].
8. Store Email Address [Textbox]
9. Test Email Address [Text box] You can test the email address by using this.

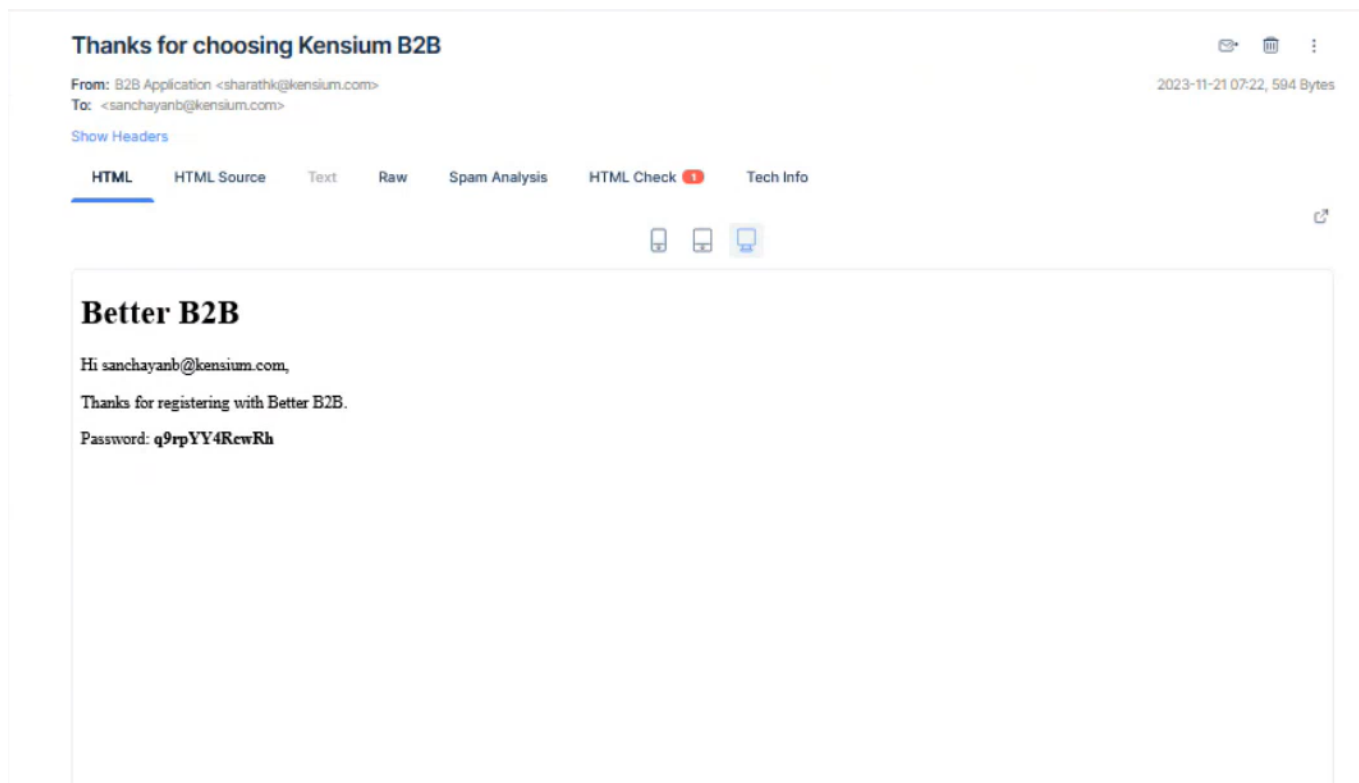


The screenshot displays the 'Email Configuration' page within the KENSUM dashboard. The left sidebar shows the 'Better B2B (QA)' store and various navigation options. The main content area is titled 'Email Configuration' and includes the following fields and options:

- ☒ Enable email notification
- ☒ Deliver Email Notification Using External SMTP Server
- SMTP Server:
- Port:
- Connection Security:
- Username:
- Password:
- Store Email Address:
- 
- 
- Email Templates:

### Email Configuration Page

After entering all the details click [Save]. All the details will be sent to the mail in which you have mentioned. From the B2B App, the mail will be triggered.



Registration Email from B2B App.

By following this you can create new users.